

# BOROUGH OF HAMPTON

MAIN STREET & WELLS AVENUE

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Todd Shaner  
Mayor

Linda Leidner, RMC  
Municipal Clerk

*Founded in 1895 as Junction  
Renamed Hampton in 1909*

## APPLICATION FOR USE OF BOROUGH PARK

Date of Function: \_\_\_\_\_ Time: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Email Address: \_\_\_\_\_

Is the Applicant an: Individual: \_\_\_\_\_ Organization: \_\_\_\_\_ Group: \_\_\_\_\_

Name of Organization or Group: \_\_\_\_\_

Name of Representative of Organization or Group: \_\_\_\_\_

Address of Representative: \_\_\_\_\_

Purpose of Function: \_\_\_\_\_ Number of Participants: \_\_\_\_\_

*\*Over 71 Participants see note\**

Will Open Grilling (Barbecuing) be used? Yes \_\_\_\_\_ No \_\_\_\_\_ **(No grilling under Pavilion)**

**Grills are not provided by the Borough**

Applicant is seeking to use the following areas:

Large Pavilion: \_\_\_\_\_ Small Pavilion: \_\_\_\_\_ Picnic Area: \_\_\_\_\_ Softball Field: \_\_\_\_\_

**\*\* Note: It is possible that the Borough Council may grant permission to more than one group to use the park if the Borough Council determines there will not be a conflict so be specific as to what areas are needed)**

Admission will be charged: \_\_\_\_\_ Admission will not be charged: \_\_\_\_\_

In submitting this application, the person representing the group or organization certifies to the Borough Council the following:

- 1) That he/she has been authorized by the group or organization to represent it.
- 2) That the group activity is sponsored by the above-named organization.
- 3) That the group requesting use of the park accepts the responsibility for the park & equipment.

Applicant may use the garbage cans near the pavilion for their convenience; however, the applicant is responsible for emptying the cans into the dumpster at the end of the event. **55 GALLON CONTRACTOR BAGS MUST BE PLACED IN GARBAGE CANS BEFORE AND AFTER EACH EVENT BY PERSON RENTING THE PARK.** All recyclable items (Plastics, Glass, Tin & Aluminum Cans) must be placed in the recycling containers provided at the park. **NO SIGNS MAY BE AFFIXED TO THE PARK ENTRANCE SIGN ON VALLEY ROAD.**

The following is the fee schedule adopted by Resolution No. 12-2026 by the Hampton Borough Council on January 1, 2026 and will become effective immediately:

- Non-Resident or organization - \$475.00
- Non-Resident, Non-Profit Organization (School, Church, etc.) - \$375.00
- Hampton Resident or business - \$275.00
- Hampton Fire Company/ Emergency Squad Volunteer - \$100.00
- Hampton Non-Profit Organization (Church, Boy Scouts, Girl Scouts) - \$225.00
- Hampton Fire Company, Hampton Emergency Squad and Hampton Public School - FREE
- HRA, HAS, HBCEF, Woman’s Club – FREE

No separate charge for electricity.

The following items must be submitted with the Park Rental Application:

- 1) The appropriate application fee (non-refundable once approved by the Borough Council), which must be in the form of check, money order or cash
- 2) **Everyone** must submit a refundable \$300.00 check, cash or money order for possible damages.

For Youth Groups, names and ages of participants, along with names of supervisors and chaperones must be listed on a separate paper and attached to the Park Rental Application)

As a condition of the Borough of Hampton granting use of the park, the applicant shall assume all risk and responsibility for, and agrees to indemnify, defend and save harmless the Borough of Hampton, it’s officials, agents and servants from and against, any and all claims, demands, suits, actions, recoveries, judgements and costs or expenses in connection herewith on account of loss of life, property, injury or damage to the person, body or property of any person, or persons, which shall arise from or result directly or indirectly from the use of the Borough Park by applicant, the applicant’s guests, friends, associates, contractors, subcontractors, or any other person or entity associated with the applicant.

I have read the foregoing application and agree to the terms and conditions on behalf of the applicant.

Applicant’s Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Date Application Submitted: \_\_\_\_\_ Fees Paid: \_\_\_\_\_ Security Deposit: \_\_\_\_\_

Port-A-John Fee Paid: \_\_\_\_\_

Council Action:      Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Dated: \_\_\_\_\_

**ALL APPLICANTS WILL BE REQUIRED TO PAY A PORT A JOHN FEE OF:**

**Under 71 Guests: \$150.00**

**Over 71 Guests up to 150: \$300.00**

**Each additional 71 guests \$150.00**