

BOROUGH OF HAMPTON

MAIN STREET & WELLS AVENUE

P. O. BOX 418

HAMPTON, NJ 08827

(908) 537-2329 Phone

(908) 537-7097 Fax

hamptonboroclerk@hamptonboro.org

Todd Shaner
Mayor

Linda Leidner, RMC
Municipal Clerk

*Founded in 1895 as Junction
Renamed Hampton in 1909*

October 31, 2022

Dear Business Owner and Owners of Single & Multiple Dwelling Rental Units:

The State of New Jersey is requiring all Municipalities to require all Business Owners, Single and Multiple Dwelling Rental Units and others to be registered with the municipality and to provide a Certificate of Insurance as stated in the following:

CHAPTER 92

AN ACT requiring liability insurance for business owners and rental unit owners and supplementing Title 40A of the New Jersey Statutes.

BE IT ENACTED by the Senate and General Assembly of the State of New Jersey:

C.40A:10A-1 Liability insurance, negligent acts, omissions; business owners, rental unit, units owner.

1. a. Except as provided in subsection b. of this section, the owner of a business or the owner of a rental unit or units shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$500,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.

b. The owner of a multifamily home which is four or fewer units, one of which is owner occupied, shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$300,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.

C.40A:10A-2 Certificate of insurance, annually registration, municipality of business, rental units, multi-family home.

2. a. The owner of a business, owner of a rental unit or units, and the owner of a multifamily home of four or fewer units, one of which is owner occupied, shall annually register the certificate of insurance demonstrating compliance with section 1 of this act with the municipality in which the business, rental units, or multi-family home is located.

b. The governing body of a municipality may, by ordinance, establish a reasonable administrative fee for the certificate of registration required pursuant to subsection a. of this section for properties located in that municipality. The governing body of a municipality may collect, through a summary proceeding pursuant to the "Penalty Enforcement Law of 1999," P.L.1999, c.274 (C.2A:58-10 et seq.), a fine of not less than \$500 but no more than \$5,000 against an owner who failed to comply with the provisions of this act.

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BUSINESS INSURANCE REGISTRATION

YEAR: **2023**

Registration Due: **December 1, 2022**

Term: **Jan 1 2023-Dec. 31, 2023**

Renewal Due each year by December 1, 2022

ANNUAL REGISTRATION FEE: \$15.00

Name of Owner or Corporation _____

Mailing Address of Owner or Corporation: _____

Telephone number: _____ Email Address: _____

Address of Rental Dwelling or Business: _____

Description of nature of business and the goods, property or services to be sold or supplied:

A certificate of insurance reflecting the following amounts of insurance in compliance with P.L. 2022, c. 92 must be included with this Business Insurance Registration..

- i. Except as provided in subsection ii. of this section, the owner of a business or the owner of a rental unit or units shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$500,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.
- ii. The owner of a multifamily home which is four or fewer units, one of which is owner-occupied, shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$300,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence

Signature of Owner: _____ Date: _____

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON**

ORDINANCE NO. 09-2022

**ORDINANCE AMENDING CHAPTER 150 OF THE CODE OF THE BOROUGH OF
HAMPTON TO INCLUDE ARTICLE II - BUSINESS INSURANCE REGISTRATION**

WHEREAS, Governor Murphy signed P.L. 2022, c.92. on August 5, 2022, which requires business owners and rental unit owners to maintain certain liability insurance policies and to register the compliant certificate of insurance with the municipality annually in which the business or rental units are located; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Hampton as follows: as follows:

SECTION 1. Article II of the Code of the Borough of Hampton, entitled “Business Insurance Registration,” is added as follows:

SECTION 150-2 BUSINESS INSURANCE REGISTRATION

Section 150-2 - Business insurance registration required.

It is unlawful for any owner of a business, owner of a rental unit or units, or the owner of a multi-family home of four or fewer units, one of which is owner occupied, to operate within the Borough without first registering its certificate of insurance demonstrating compliance with Section 1 of P.L. 2022, c. 92 and paying the registration fee required herein.

Section 150-3 - Entities covered by this Chapter.

The following entities are required to register their certificate of insurance under this Chapter:

- a. Businesses, which shall mean, any person intending to sell or dispose of or to offer to sell or dispose of any goods, wares, merchandise or render any services for fees within the Borough. This shall include businesses operating on a temporary basis within the Borough such as peddlers, solicitors, and transient vendors licensed pursuant to Borough Code Section 4-2 and temporary retail food establishments and mobile food units licensed pursuant to Borough Code Section 4-3.
- b. Owners of single rental dwelling units.
- c. Owners of multiple dwelling rental units.

- d. Owners of multi-family homes that include rental units, even where one unit is owner-occupied.

Section 150-4 - Registration official.

The Borough Clerk shall accept, approve, and file registration applications, and collect registration fees hereunder.

Section 150-5 - Registration Fees; Expiration; Renewal.

The registration fees of this chapter shall be \$15.00 annually. Registrations shall expire on December 31st of each year. Renewals must be submitted by December 1st of each year. After the effective date of this Section, entities covered under this Section shall be required to register by December 1, 2022, and such registration shall be valid for the 2023 calendar year.

Section 150-6 - Application and insurance requirements.

An application for a business insurance registration shall be accompanied by the required fee and shall be made to the Borough Clerk upon forms provided by the Clerk. It shall contain the following information:

- a. Name and address of the applicant. If the applicant is a corporation, the name and address of its registered agent.
- b. The address of the rental dwelling units or business as applicable. If the registration applies to a transient business or a mobile food unit, a general description of the time frame for operation and area where the business will be operated.
- c. A description of the nature of the business and the goods, property or services to be sold or supplied.
- d. A certificate of insurance reflecting the following amounts of insurance in compliance with P.L. 2022, c. 92.
 - i. Except as provided in subsection ii. of this section, the owner of a business or the owner of a rental unit or units shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$500,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.
 - ii. The owner of a multifamily home which is four or fewer units, one of which is owner-occupied, shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$300,000 for combined property damage

and bodily injury to or death of one or more persons in any one accident or occurrence.

Section 150- 7- Violations and penalties.

A. Any person who violates the terms of this Chapter shall pay the license fee, plus a fine of not less than \$500.00 but no more than \$5,000.00 plus court costs.

B. All ordinances or parts of ordinances in conflict or inconsistent with any part of this Ordinance are hereby repealed to the extent that they are in conflict or inconsistent.

C. If any section, provision, or part of provision of this Ordinance shall be held to be unenforceable or invalid by any court, such holding shall not affect the validity of this Ordinance, or any part thereof, other than the part so held unenforceable or invalid.

D. This Ordinance shall take effect after passage and publication in the manner provided by law.

ATTEST: Linda Leidner
Linda Leidner, RMC
Municipal Clerk

Todd Shaner
Todd Shaner, Mayor

I, Linda Leidner, Municipal Clerk, hereby certify that the foregoing ordinance is a true and accurate copy of an ordinance introduced on September 19, 2022, and adopted on final reading by the Borough Committee of the Borough of Hampton at a regular and duly convened meeting held on October 17, 2022.

In witness thereof, I have set my hand and affixed the seal of the Borough of Hampton this
17 day of October 2022.

Linda Leidner
Linda Leidner, RMC
Municipal Clerk, Hampton Borough