PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lieutenant Governor

State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
OFFICE OF LOCAL & STATE CODE INSPECTIONS
NORTHERN REGIONAL OFFICE
171 ROUTE 173, SUITE 101
ASBURY, NJ 08802

JACQUELYN A. SUÁREZ
Commissioner

INSPECTION REQUEST MEMORANDUM

FOR: Local Municipalities and Northern CSLR Inspection Request

FROM: Gregory A. Laskowski, Supervisor, Norther Regional Office

SUBJECT: **Inspection Requests Effective August 15, 2025**

All inspections requests must be made in writing by scanning the QR for the form site or following the link below. Inspection requests will no longer be accepted by phone.

OR

New Inspection Request (North)

Your request will require the following information to complete:

Permit number, Municipality, Block and Lot, Type or Discipline: Drop down (building, electric, plumbing, fire, mechanical), Type Inspection needed: Type drop down (rough, final, ongoing), Date: requested
Contact Information: Name, Phone number and email address.

All requests will require a minimum of 72 hours' notice. The appropriate Subcode Official will contact you directly to confirm the date and times available for the Municipality's. Hours of Operation are 7am-3pm Monday-Friday except holidays and weather-related closings.

If you have any questions, please feel free to contact us via email @ **NRO.inspectionrequests@dca.nj.gov** or contact the Office # 908-713-0722.