

BOROUGH OF HAMPTON

2023 REORGANIZATION MEETING

JANUARY 2, 2023

Mayor Shaner called the 2023 Reorganization Meeting of the Hampton Borough Council to order at 7:30p.m. The flag salute was observed. Mayor Shaner gave the Open Public Meetings Act Statement. The notice of this meeting was advertised in the December 15, 2022 edition of the Hunterdon Democrat. The notice was also posted on the public bulletin board and is on file in the Office of the Municipal Clerk.

Roll Call:	Present:	Mayor Shaner	Rob Celentano
		Doug Rega	Carroll Swenson
		Jeff Tampier	
	Absent:	John Drummond	Rob Wotanowski

The following people were also present: Matt Lyons, Borough Attorney, Kathy Olsen, CFO.

Matt Lyons, Borough Attorney administered the oath of office to the following elected official:

Carroll Swenson - Councilman Term Ending December 31, 2025

John Drummond was absent.

Nomination for Council President:

Motion by Cm. Celentano to nominate Rob Wotanowski as Council President for 2023, second by Cm. Swenson.

Roll call: Celentano, Rega, Swenson, Tampier
All ayes, motion carried.

Motion to approve all of the following Appointments in Sections IV – X was made by Cm. Rega, Second by Cm. Celentano.

Roll call: Celentano, Rega, Swenson, Tampier
All ayes, motion carried.

Administrative Appointments:

Director of Public Works/Water Operator	Alan Brower, CPWM
Deputy Director of Public Works/Water Operator	Matt Schafer
Deputy Registrar	Vacant
Recycling Coordinator	Linda Leidner, CRP
Water Clerk	Linda Leidner, RMC/CMR
Tax Search Officer	Diane Laudenbach, CTC
Office of Emergency Management	Jeff Tampier
Zoning Officer	Allison Witt
Municipal Violations Officer (Code Enforcement)	Alan Brower
Rental Inspector/Perc Witness	Thomas A. Carpenter

Fire Officers:	Chief:	Ryan Nelson
	Deputy Chief:	Steve Steiffert
	Captain:	Al Bauer
	Lieutenant:	Sean McGeough
	Lieutenant:	Daniel Tampier
	Lieutenant:	Rick Duffell
Attorney:		Matthew Lyons Gebhardt & Kiefer
Auditor:		Warren Korecky Suplee Clooney & Co.
Engineer:		William Burr Colliers Engineering
Water Engineer:		Suburban Consulting
LSRP:		Land Planning & Engineering
Bond Counsel:		McManimon & Scotland
Planner:		KMA Kyle+McManus Assoc.
Prosecutor:		Katharine Errickson
Public Defender:		Scott Mitzner

I. Planning Board Appointments:

Jeff Minchin, Class IV	Term Expires:	12-31-2023
Pam Bailey, Class II		12-31-2024
Chad Nathanson, Class IV		12-31-2023
Andrew Hurley, Class IV		12-31-2023
Chris Masin, Class IV		12-31-2026
Randy Newman IV		12-31-2023
Rob Celentano, Class III		12-31-2023
Mayor Shaner, Class I		12-31-2023
Alicia Noon, School Board Member, Class IV	Term expires at the expiration of the school board term or on 12-31-2023, whichever occurs first.	
Alternate #1, TBD	Term Expires:	12-31-2023
Alternate #2, TBD		12-31-2023
Alternate #3, TBD		
Alternate #4, TBD		

***Hampton Code allows for the appointment of 4 alternate members, who shall be residents of the Borough. They are appointed to the Board by the Mayor and shall meet the requirements of a Class IV member. The alternates shall be designated at the time

of the appointment by the Mayor as Alternate No. 1, No. 2, No. 3, No. 4. The terms of the alternate members shall be for two years.

II. Drug Awareness:

Todd Shaner, Mayor
Hampton School Administrator
Rob Wotanowski, Council Representative
NJSP (Washington Barracks)
Parent Representative, TBD
Teacher Representative, TBD

III. Historic Committee:

Thomas A. Carpenter
Mary Ann Carpenter
Rob Walton
Mayor Shaner
Rob Wotanowski, Council Liaison

IV. Green Team:

Linda Leidner	Alan Brower	Jeff Tampier
Pam Bailey	Vacancy	Vacancy

V. Musconetcong River Council

Primary – Pam Bailey
Alternates – William McQuaide Rob Wotanowski

CONSENT RESOLUTIONS:

Resolution Nos. 01-2023 through 27-2023 are considered routine by the Council were enacted by the following:

Motion by Cm. Celentano, second by Cm. Rega
Roll call: Celentano, Rega, Swenson, Tampier
All ayes, motion carried.

RESOLUTION NO. 01-2023 TEMPORARY BUDGET

RESOLUTION NO. 02-2023 PUBLIC MEETINGS ACT

RESOLUTION NO. 03-2023 DESIGNATION OF DEPOSITORIES

RESOLUTION NO. 04-2023 DELINQUENT RATE

RESOLUTION NO. 05-2023 RESOLUTION CANCELING SMALL BALANCES

RESOLUTION NO. 06-2023 PETTY CASH

RESOLUTION NO. 07-2023 RIPARIAN FOREST BUFFER RESTORATION

RESOLUTION NO. 08-2023 POSTAGE FOR WATER BILLS AND TIME SENSITIVE INFORMATION

RESOLUTION NO. 09-2023 VOLUNTEER TUITION CREDIT PROGRAM

RESOLUTION NO. 10-2023 DUMPSTER RENTAL FEE FOR 2022

RESOLUTION NO. 11-2023 FEE FOR STICKERS FOR ADDITIONAL CONTAINERS

RESOLUTION NO. 12-2023 PARK RENTAL FEES

RESOLUTION NO. 13-2023 AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL ENGINEERING SERVICES

RESOLUTION NO. 14-2023 AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL AUDITOR

RESOLUTION NO. 15-2023 AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL BOND COUNSEL

RESOLUTION NO. 16-2023 AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL ATTORNEY

RESOLUTION NO. 17-2023 AWARD OF A NON-FAIR AND OPEN CONTRACT FOR WATER ENGINEERING SERVICES

RESOLUTION NO. 18-2023 AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LSRP SERVICES

RESOLUTION NO. 19-2023 AWARD OF FAIR AND OPEN CONTRACT FOR MUNICIPAL PLANNER

RESOLUTION NO. 20-2023 APPOINTMENT OF SANFORD NO. GROENDYKE, INC. T/A GROENDYKE ASSOCIATES AS THE BROKER OF RECORD

RESOLUTION NO. 21-2023 STATEWIDE INSURANCE FUND RESOLUTION APPOINTING FUND COMMISSIONER

RESOLUTION NO. 22-2023 RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

RESOLUTION NO. 23-2023 RESOLUTION AUTHORIZING THE CFO TO PAY REGULAR BILLS FROM STAPLES IN ORDER TO AVOID FINANCE CHARGES

RESOLUTION NO. 24-2023 HAMPTON BOROUGH PARK, HAMPTON EMERGENCY SQUAD FIRST CHOICE OF THE PARK/PAVILION AT NO CHARGE AND PREFERENTIAL TREATMENT TO THE HAMPTON FIRE COMPANY FOR THE USE OF THE PARK/PAVILION

RESOLUTION NO. 25-2023 RESOLUTION SUPPORTING THE NEED FOR A CONSTITUTIONAL CONVENTION TO REFORM THE CURRENT SYSTEM OF PROPERTY TAXATION

RESOLUTION NO. 26-2023 AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO SIGN THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT FOR year 2022

RESOLUTION NO. 27-2023 INTERLOCAL AGREEMENT WITH POLLUTION CONTROL AUTHORITY

Copies of the above Resolutions will be attached at the end of these minutes.

Motion by Cm. Tampier, second by Cm. Celentano to Adopt Resolution No. 28-2023:

**RESOLUTION CONFIRMING THE REAPPOINTMENT OF
LINDA LEIDNER AS MUNICIPAL CLERK**

WHEREAS, Linda Leidner was appointed Clerk of the Borough of Hampton for a three-year term on January 4, 2020; and

WHEREAS, Linda Leidner is up for reappointment to the office of Municipal Clerk; and

WHEREAS, Linda Leidner has faithfully and efficiently fulfilled all of the duties of Municipal Clerk during that three-year period; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hampton, Hunterdon County, New Jersey, that Linda Leidner is hereby reappointed as Municipal Clerk and shall be accorded all tenure rights available to her by statute.

Roll call: Celentano, Rega, Swenson, Tampier

All ayes, motion carried.

Motion by Cm. Tampier, second by Cm. Rega to Adopt Resolution No. 29-2023:

RESOLUTION NO. 29-2023
**RESOLUTION REAPPOINTING LINDA LEIDNER(CMR) REGISTRAR OF
VITAL STATISTICS**

WHEREAS, N.J.S.A. 26: 8-3 Requires the local Registrar to be appointed by a municipal resolution for a three-year term by the governing body; and

WHEREAS, Linda Leidner was appointed as Registrar of Vital Statistics for a 3-year term on July 8, 2019; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hampton, that Linda Leidner, CMR. Shall be reappointed Registrar of Vital Statistics for a three-year term commencing January 1, 2023.

Roll call: Celentano, Rega, Swenson, Tampier
All ayes, motion carried.

Motion by Cm. Rega, second by Cm. Celentano to Adopt Resolution No. 30-2023:

RESOLUTION NO. 30-2023
**RESOLUTION APPOINTING EMERGENCY MANAGEMENT DIRECTOR AND DEPUTY
EMERGENCY MANAGEMENT DIRECTOR**

WHEREAS, the Borough of Hampton is currently in need of an Emergency Management Director and Deputy Emergency Management Director; and

WHEREAS, Jeffrey Tampier is currently the Emergency Management Director and is qualified for the position; and

WHEREAS; Michael Tampier is qualified to hold the position of Deputy Emergency Management Director; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hampton, County of Hunterdon, State of New Jersey to appoint Jeffrey Tampier to the position of Emergency Management Director and Michael Tampier as the Deputy Emergency Management Director for a three (3) year term beginning January 1, 2023 ending December 31, 2025.

Roll call: Celentano, Rega, Swenson, Mayor Shaner
Abstain: Tampier
All ayes, motion carried.

Motion by Cm. Tampier, second by Cm. Rega to Adopt Resolution No. 31-2023:

RESOLUTION NO. 31-2023

WHEREAS, the Borough of Hampton Director of Public Works and the Borough of High Bridge Department of Public Works have created an agreement to share public works department services of which will be of great benefit to both Municipalities; and

WHEREAS, the details of the Shared Services are set forth in the attached Agreement.

NOW, THEREORE BE IT RESOLVED by the Mayor and council of the Borough of Hampton, County of Hunterdon, and State of new Jersey that the Mayor, Director of Public Works, and borough Clerk are authorized to sign the attached agreement.

Roll call: Celentano, Rega, Swenson, Tampier

All ayes, motion carried.

The following Council Committees were appointed by Mayor Shaner:

** Each sub-committee reports to the chairperson as indicated in the bold print

COUNCIL COMMITTEES:

***EACH SUB-COMMITTEE REPORTS TO THE CHAIRPERSON AS INDICATED IN BOLD PRINT**

Public Works – John Drummond

Street & Roads:	John Drummond	Carroll Swenson
Sanitation:	Jeff Tampier	John Drummond
Recycling:	Jeff Tampier	John Drummond
Buildings & Grounds:	Jeff Tampier	John Drummond
Water:	Carroll Swenson	John Drummond
	John Drummond	Jeff Tampier

Emergency Services – Jeff Tampier

****Mayor Shaner is included on each of these sub-committees**

OEM:	Jeff Tampier	Doug Rega
Police (NJSP Washington)	Jeff Tampier	Doug Rega
Fire:	Doug Rega	Jeff Tampier
EMT:	Doug Rega	Jeff Tampier
Violations Officer:	Doug Rega	Jeff Tampier

Administration –

Finance:	John Drummond	
Court:		Doug Rega
Personnel:		Doug Rega
Insurance:	John Drummond	Doug Rega
Legal:	John Drummond	Doug Rega

Community – Doug Rega

HBCEF:	Rob Wotanowski	Doug Rega
Hampton School Liaison:	Doug Rega	Rob Wotanowski
HSA:	Rob Wotanowski	Doug Rega

Business Community:		Doug Rega
Ladies Auxiliary:	Doug Rega	Rob Wotanowski

Communication – Rob Wotanowski

Website:	Municipal Clerk's Office
Hampton Facebook Page:	Municipal Clerk's Office

Ancillary –

Board of Health Liaison: Doug Rega
Haberman/Hampton Farms: Doug Rega

Rob Wotanowski
Carroll Swenson

Comments and Questions from the Public:

No comments or questions were offered.

Adjournment: Motion by Cm. Swenson second by Cm. Tampier to adjourn the 2023 Reorganization Meeting of the Hampton Borough Council. Voice Vote: All ayes, motion carried. Meeting adjourned at 7:37 p.m.

Respectfully submitted,



Linda Leidner, RMC

Borough Clerk

Full copies of the approved Resolutions will be attached to the end of these minutes.

**HAMPTON BOROUGH
HUNTERDON COUNTY, NEW JERSEY**

TEMPORARY BUDGET RESOLUTION #01-2023

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2023; and

WHEREAS, the total appropriations in the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$1,156,627.20 for Current, and \$310,150.00 for the Water Utility; and

WHEREAS, 26.25% of the total appropriations in the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2022 budget is the sum of \$303,614.64 for Current, and \$81,414.38 for the Water Utility;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

<u>DEPARTMENT</u>	<u>SALARY & WAGES</u>	<u>OTHER EXPENSE</u>
Mayor and Council	\$ 3,000.00	\$ 300.00
Municipal Clerk	26,000.00	12,825.32
Financial Administration	5,500.00	4,000.00
Computerized Data Processing		2,600.00
Revenue Administration	4,000.00	150.00
Tax Assessment	2,600.00	50.00
Legal Services		5,000.00
Engineering Services		2,500.00
Planning Board	1,450.00	500.00
Zoning Officer	1,000.00	50.00
Liability Insurance		30,000.00
Workers Compensation		18,000.00

<u>DEPARTMENT</u>	<u>SALARY & WAGES</u>	<u>OTHER EXPENSE</u>
Employee Group Health Ins.		58,133.32
Unemployment Insurance		800.00
Public Safety	1,800.00	600.00
Office of Emergency Mgmt.	375.00	600.00
Streets & Roads	44,300.00	25,087.00
Recycling		500.00
Buildings & Grounds		4,000.00
Vehicle Maintenance		6,500.00
Animal Control		700.00
Parks & Playgrounds		300.00
Celebration Public Events		100.00
Electricity		5,000.00
Street Lighting		3,600.00
Telephone		2,000.00
Water		100.00
Natural Gas		3,594.00
Gasoline		5,000.00
Landfill Costs		12,000.00
Social Security		6,000.00
Municipal Court		3,000.00
TOTALS	\$ 90,025.00	\$ 213,589.64

<u>DEPARTMENT</u>	<u>SALARY & WAGES</u>	<u>OTHER EXPENSE</u>
Water Utility	\$ 35,000.00	\$ 44,414.38
Social Security		2,000.00
TOTALS	\$ 35,000.00	\$ 46,414.38



Mayor Todd Shaner

Attest: Linda Leidner
Linda Leidner, RMC
Borough Clerk

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

RESOLUTION NO. 02-2023

RESOLUTION OPEN PUBLIC MEETINGS

WHEREAS, the Mayor and Borough Council members have realized that borough business can be sufficiently conducted with one Regular Council Meeting per month; and

WHEREAS, the Mayor and Borough Council members have opted to hold the Regular Borough Council Meetings on the 3rd (third) Monday of each month at 7:30pm; and

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Hampton, pursuant to the Open Public Meetings Act as follows:

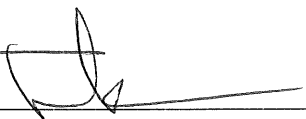
The regular meetings of the Mayor and Borough Council will be **held in person** on the **Third Monday** of each month at 7:30 p.m. at the Hampton Borough Hall, Main Street and Wells Avenue, Hampton, NJ 08827. If it becomes necessary to not allow the public into a meeting, a Virtual Meeting and or Conference call will be set up for the members of the Public to participate in the meeting. This change will be noted on the Borough Website www.hamptonboro.org. There will no longer be two meetings per month. **Action may be taken at all scheduled meetings.**

The 2023 Regular Council Meetings will be held as follows:

January 2, 2023 - Reorganization	
January 16, 2023	February 20, 2023
March 20, 2023	April 17, 2023
May 15, 2023	June 19, 2023
July 17, 2023	August 21, 2023
September 18, 2023	October 16, 2023
November 20, 2023	December 18, 2023

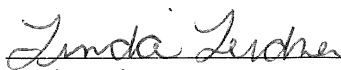
1. The Hunterdon Democrat is designated as the official newspaper of the Borough of Hampton. The Courier News and Star Ledger are designated as the newspapers to receive other official notices which may require proper dissemination.
2. Copies of this Resolution will be disseminated in accordance with the Open Public Meetings Act.
3. The Municipal Clerk is authorized to act for the Borough under Section 14 of the Open Public Meetings Act.

Date of Adoption: January 2, 2023



Todd Shaner, Mayor

ATTEST:

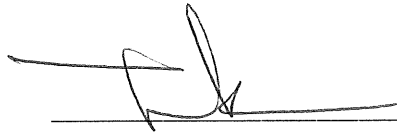


Linda Leidner, RMC
Municipal Clerk

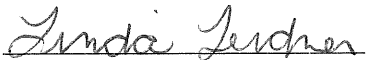
BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY

RESOLUTION NO. 03-2023

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Hampton, that PNC Bank, TD Bank, Wells Fargo Bank, Unity Bank and the State of New Jersey Cash Management Fund be designated as depositories for the Borough of Hampton in accordance with N.J.S.A.40A:50-14.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk


Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**


RESOLUTION NO. 04-2023

BE IT RESOLVED that the Mayor and Borough Council of the Borough of Hampton, County of Hunterdon, State of New Jersey, pursuant to N.J.S.A. 50:4-67 as amended by Chapter 435, Laws of New Jersey 1979, signed into law on February 12, 1980, hereby fixes the rate of interest to be charged for the non-payment of taxes or assessments on or after the date when they become delinquent at 8% (eight percent) per annum on the first one thousand five hundred (\$1,500.00) dollars of delinquency and 18% (eighteen percent) per annum on any amount in excess of one thousand five hundred dollars of delinquency, effective January 2, 2023.

BE IT FURTHER RESOLVED, that notwithstanding the above provision, no interest shall be charged if payment of any installments is made within the 10 (ten) day grace period, the above rate shall run and accrue from the original date of such taxes or assessments.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk

Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

RESOLUTION NO. 05-2023

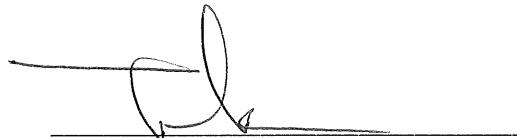
CANCELING SMALL BALANCES

WHEREAS, the Borough Council of the Borough of Hampton finds and declares that N.J.S.A.40A:5-17.1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars; and

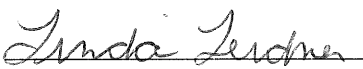
WHEREAS, the Borough Council further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars; and

WHEREAS, the Borough Council further finds and declares that it is in the best interest of the citizens of the Borough of Hampton for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars in accordance with N.J.S.A.40A:5-17.1;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hampton that Municipal Tax Collector, Diane Laudenbach, is hereby authorized to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars during the calendar year 2023 in accordance with N.J.S.A.40A:5-17.1



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk

Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

RESOLUTION NO. 06-2023

**RESOLUTION AUTHORIZING THE BOROUGH OF HAMPTON TO
MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$150.00**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Borough of Hampton, and

WHEREAS, it is the desire of the Mayor and Council that said fund be continued under the direction of the Municipal Clerk;


NOW, THEREFORE, BE IT RESOLVED, on this 2ND day of January 2023, by the Mayor and Council of the Borough of Hampton, County of Hunterdon, State of New Jersey, that the following Petty Cash Fund be established:

MUNICIPAL CLERK, LINDA LEIDNER, \$150.00

The Municipal Clerk, having custody of the Fund, must maintain said Fund in accordance with the laws and regulations governing its operation.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk

Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY
RESOLUTION NO. 07-2023
RIPARIAN FOREST BUFFER RESTORATION**

WHEREAS, the Borough of Hampton desires to achieve clean water, healthy streams and attain fishable, swimmable waters status for waterways throughout the Borough;

WHEREAS, the threat of shoreline erosion along the Musconetcong River in Hampton can be mitigated by a Riparian Forest Buffer;

WHEREAS, Riparian Forest Buffers provide a variety of aquatic habitat functions and values (e.g., aquatic habitat for fish and other aquatic organisms, moderation of water temperature changes, and detritus for aquatic food webs) and help improve or maintain local water quality;

WHEREAS, the Borough of Hampton implemented the Riparian Forest Buffer at the Hampton Borough Park, Valley Road with financial and technical assistance from North Jersey Resource Conservation & Development (RC&D) Council;

WHEREAS, the governing body of the Borough of Hampton shall follow to the best of their abilities the Riparian Buffer Planting and Management Plan developed for the Hampton Borough Park project established in 2005;

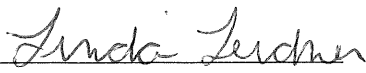
WHEREAS, the governing body resolves that Todd Shaner, Mayor or the successor to the Office of Mayor is authorized (a) to allow DPW time and/or other community resources to implement and maintain a successful riparian buffer (b) the Borough of Hampton governing body shall not permit removal of native vegetation planted as part of the project or allow work with heavy equipment in the buffer area (c) the Borough of Hampton will replace said buffer, or portion thereof, if removed or damaged by the Borough of Hampton;

WHEREAS, the governing body will contact North Jersey Resource Conservation and Development Council if there are any questions or concerns about following the Riparian Buffer Planting and Management Plan for the site;

NOW, THEREFORE, BE IT RESOLVED that the Borough of Hampton agrees to act in accordance with the Riparian Buffer Planting and Management Plan outlined by North Jersey Resource Conservation and Development (RC&D) Council.

LET IT BE FURTHER RESOLVED that this Resolution be read every year at the Reorganization of the Borough Council so as not to be forgotten.

IN WITNESS WHEREOF, the Borough of Hampton have signed this agreement this 2ND day of January 2023.

Attest: 
Linda Leidner, RMC


Todd Shaner, Mayor

Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

RESOLUTION NO. 08-2023

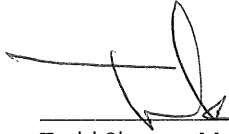
WHEREAS, the water bills are mailed on a quarterly basis and in order to mail the water bills a check for the cost must be issued to the Postmaster, Borough of Hampton for postage;

WHEREAS, the Hampton Borough Council meets on the third Monday of each month when the bills are approved for payment and the delay in mailing the water bills will impact the receipts of the Water Company; and


WHEREAS, mailing of additional time sensitive information to our residents may be affected by the delay in mailing;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hampton that the Chief Financial Officer be authorized to issue a check payable to the Postmaster, Borough of Hampton for the amount due for the mailing of the quarterly water bills, or other time sensitive information, and;

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be authorized to sign said check providing that the voucher for said payment be included on the bill list for approval at the next meeting of the Hampton Borough Council.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk

Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

RESOLUTION 09-2023

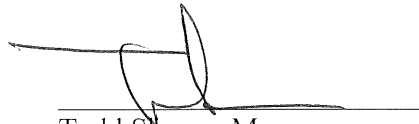
**A RESOLUTION FOR THE BOROUGH OF HAMPTON
TO SUPPORT AND PARTICIPATE IN THE VOLUNTEER
TUITION CREDIT PROGRAM (P.L. 1998, C. 145)**

WHEREAS, the Mayor and Borough Council of the Borough of Hampton, in the County of Hunterdon, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Borough of Hampton; and


WHEREAS, the State of New Jersey enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighters and emergency volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Hampton, in the County of Hunterdon, that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is hereby adopted for the volunteer firefighters and emergency medical volunteers in the municipality; and

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under P.L. 1998, c. 145.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk

Date of Adoption: January 2, 2023

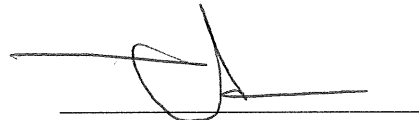
BOROUGH OF HAMPTON

RESOLUTION NO. 10-2023


RESOLUTION FIXING THE DUMPSTER RENTAL FEE FOR 2023

WHEREAS, the fee for the rental of a six cubic yard dumpster is to be set by resolution each year as per ORDINANCE NO. 6-08 AN ORDINANCE AMENDING SECTION 205-6.1 OF THE CODE OF THE BOROUGH OF HAMPTON ENTITLED "DUMPSTER RENTAL" TO INCREASE THE FEE FOR A SIX CUBIC YARD DUMPSTER TO A RANGE TO BE SET ANUALLY BY RESOLUTION,

NOW, THEREFORE BE IT RESOLVED that the dumpster rental for the year 2023 will be set at \$225.00 effective January 2, 2023.

A handwritten signature in black ink, appearing to read "Todd Shaner", is written over a horizontal line.

Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk

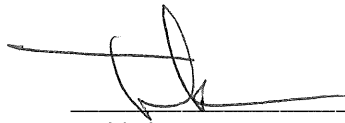
Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY
RESOLUTION NO. 11-2023**

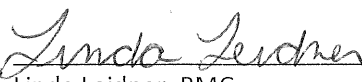
RESOLUTION FIXING THE FEE FOR STICKERS FOR ADDITIONAL CONTAINERS

WHEREAS, the fee for stickers for additional containers of trash may be changed by Resolution of the Borough Council of the Borough of Hampton as per Ordinance No. 3-09, Article II, Section 205-6 of the Code of the Borough of Hampton,

NOW, THEREFORE BE IT RESOLVED that the charge per sticker shall be set at \$3.00 per 25 lbs. effective January 2, 2023.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk

Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

RESOLUTION NO. 12-2023

RESOLUTION FOR BOROUGH PARK RENTAL FEES

WHEREAS, the Borough of Hampton rents out the Borough Park; and

WHEREAS, the Borough of Hampton charges for the use of the park to cover maintenance fees; and

NOW, THEREFORE, BE IT RESOLVED the fees will be as follows:

Non-Resident or Organization - **\$475.00**

Non-Resident, Non-Profit Organization (School, Church, etc.) - **\$375.00**

Hampton Resident or Business - **\$275.00**

Hampton Fire Company or Rescue Squad Volunteer - **\$100.00**

Hampton Non-Profit Organization (Church, Boy Scouts, Girl Scouts) - **\$225.00**

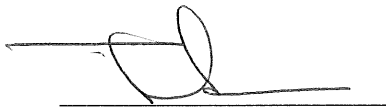
Hampton Fire Company, Hampton Emergency Squad and Hampton Public School – **FREE** (specific to organization, not the individual members of)

HRA, HAS, HBCEF, Woman's Club – **FREE** (specific to the organization, not the individual members of)

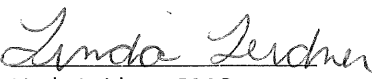
***Any organization or individual person that will be renting or using the park must provide a security deposit in the amount of **\$300.00** in the form of cash, check or money order to cover the cost of any possible damages to the park. This deposit will be refunded in full as long as the park is left in good condition.

Port A John Rentals - \$150.00 for every 70 guests.

This resolution shall become effective January 2, 2023.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk

BOROUGH OF HAMPTON
COUNTY OF HUNTERDON
STATE OF NEW JERSEY

RESOLUTION NO. 13-2023

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR HAMPTON BOROUGH ENGINEERING SERVICES

WHEREAS, the Hampton Borough Council has a need to acquire professional services as outlined below as a non-fair and open contract pursuant to the provision of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Hampton Borough Chief Financial Officer has determined and certified in writing that the value of the acquisition may not exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year and may be extended as approved by the Hampton Borough Council; and

WHEREAS, the following agencies have completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political party or candidate in Hampton Borough in the previous one (1) year, and that the contract will prohibit the agency from making any portable contribution through the term of the contract; and

WHEREAS, sufficient funds are available in the 2023 Temporary Budget and will be made available in the 2023 Municipal Budget for the Borough of Hampton as required in N.J.A.C. 5:30-5.4.

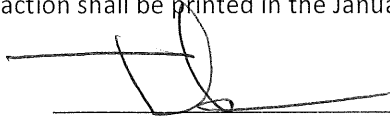
NOW THEREFORE, BE IT RESOLVED, that the Hampton Borough Council, County of Hunterdon, in the State of New Jersey, as follows:

The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with the following firm for the year 2023;

William Burr, P.E. of Colliers Engineering and Design P.A. is hereby appointed as the Hampton Borough Engineer

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination on Value be placed on file with this resolution; and

BE IT FUTHER RESOLVED that notice of this action shall be printed in the January 12, 2023 edition of the Hunterdon Democrat.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC

Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

RESOLUTION NO. 14-2023

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR HAMPTON BOROUGH MUNICIPAL AUDITOR FOR YEAR 2023**

WHEREAS, the Hampton Borough Council has a need to acquire professional services as outlined below as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Hampton Borough Chief Financial Officer has determined and certified in writing that the value of the acquisition may not exceed \$ 28,200.00 and

WHEREAS, the anticipated term of this contract is one (1) year and may be extended as approved by the Hampton Borough Council; and

WHEREAS, the following agencies have completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political party or candidate in Hampton Borough in the previous one (1) year, and that the contract will prohibit the agency from making any portable contribution through the term of the contract; and

WHEREAS, sufficient funds are available in the 2023 Temporary Budget and will be make available in the 2023 Municipal Budget as required in N.J.A.C. 5:30-5.4.

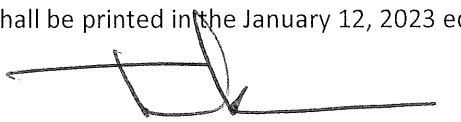
NOW THEREFORE, BE IT RESOLVED, that the Hampton Borough Council, in the County of Hunterdon and in the State of New Jersey, as follows:

The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with the following firm for the year 2023:


Warren Korecky, Suplee, Clooney & Company is hereby appointed as the Hampton Borough Municipal Auditor

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed in the January 12, 2023 edition of the Hunterdon Democrat.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk

Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

RESOLUTION NO. 15-2023

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR HAMPTON BOROUGH BOND COUNSEL FOR YEAR 2023**

WHEREAS, the Hampton Borough Council has a need to acquire professional services as outlined below as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A20.4 or 20.5 as appropriate; and

WHEREAS, the Hampton Borough Chief Financial Officer has determined and certified in writing that the value of the acquisition may not exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year and may be extended as approved by the Hampton Borough Council; and

WHEREAS, the following agencies have completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions or a political party or candidate in Hampton Borough in the previous one (1) year, and that the contract will prohibit the agency from making any portable contribution through the term of the contract; and

WHEREAS, sufficient funds are available in the 2023 Temporary Budget and will be made available in the 2023 Municipal Budget for the Borough of Hampton as required in N.J.A.C. 5:30-5.4.


NOW THEREFORE, BE IT RESOLVED, that the Hampton Borough Council, in the County of Hunterdon and in the State of New Jersey, as follows:

The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with the following firm for the year 2023:

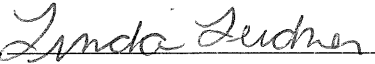
McManimon, Scotland & Baumann, LLC is hereby appointed as the Hampton Borough Bond Counsel

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed in the January 12, 2023 edition of the Hunterdon Democrat.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk

Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

RESOLUTION NO. 16-2023

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
HAMPTON BOROUGH ATTORNEY FOR YEAR 2023**

WHEREAS, the Hampton Borough Council has a need to acquire professional services as outlined below as anon-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Hampton Borough Chief Financial Officer has determined and certified in writing that the value of the acquisition may not exceed **\$ 29,750.00**; and

WHEREAS, the anticipated term of this contract is one (1) year and may be extended as approved by the Hampton Borough Council; and

WHEREAS, the following agencies have completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political party or candidate in Hampton Borough in the previous one (1) year, and that the contract will prohibit the agency from taking any portable contribution through the term of the contract; and

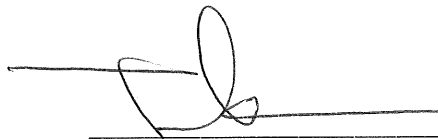
WHEREAS, sufficient funds are available in the 2023 Temporary Budget and will be made available in the 2023 Municipal Budget for the Borough of Hampton as required in N.J.A.C. 5:30-5.4.

RESOLVED NOW THEREFORE, BE IT RESOLVED, that the Hampton Borough Council, County of Hunterdon in the State of New Jersey, as follows:


Matt Lyons of Gebhardt & Kiefer is hereby appointed as the Hampton Borough Attorney for the year 2023

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with the resolution; and

BE IT FUTHTER RESOLVED that notice of this action shall be printed in the January 12, 2023 edition of the Hunterdon Democrat.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk

Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

RESOLUTION NO. 17-2023

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR HAMPTON BOROUGH WATER ENGINEERING SERVICES 2023**

WHEREAS, the Hampton Borough Council has a need to acquire professional services as outlined below as a non-fair and open contract pursuant to the provision of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Hampton Borough Chief Financial Officer has determined and certified in writing that the value of the acquisition may not exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year and may be extended as approved by the Hampton Borough Council; and

WHEREAS, the following agencies have completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political party or candidate in Hampton Borough in the previous one (1) year, and that the contract will prohibit the agency from making any portable contribution through the term of the contract; and

WHEREAS, sufficient funds are available in the 2023 Temporary Budget and will be made available in the 2023 Municipal Budget for the Borough of Hampton as required in N.J.A.C. 5:30-5.4.

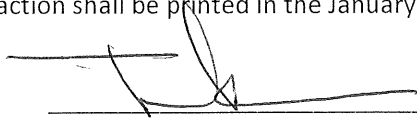
NOW THEREFORE, BE IT RESOLVED, that the Hampton Borough Council, County of Hunterdon, in the State of New Jersey, as follows:

The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with the following firm for the year 2023;

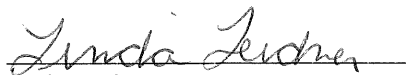
Suburban Consulting Engineers, Inc. is hereby appointed as the Hampton
Borough Water Engineer

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination on Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed in the January 12, 2023 edition of the Hunterdon Democrat.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC

Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

RESOLUTION NO. 18-2023

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR HAMPTON BOROUGH LICENSED SITE REMEDIATION PROFESSIONAL (L.S.R.P)**

WHEREAS, the Hampton Borough Council has a need to acquire professional services as outlined below as a non-fair and open contract pursuant to the provision of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Hampton Borough Chief Financial Officer has determined and certified in writing that the value of the acquisition may not exceed \$50,000.00; and

WHEREAS, the anticipated term of this contract is one (1) year and may be extended as approved by the Hampton Borough Council; and

WHEREAS, the following agencies have completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political party or candidate in Hampton Borough in the previous one (1) year, and that the contract will prohibit the agency from making any portable contribution through the term of the contract; and

WHEREAS, sufficient funds are available in the 2023 Temporary Budget and will be made available in the 2023 Municipal Budget for the Borough of Hampton as required in N.J.A.C. 5:30-5.4.

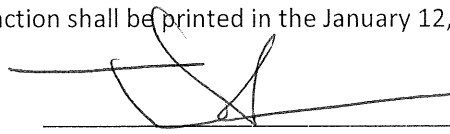
NOW THEREFORE, BE IT RESOLVED, that the Hampton Borough Council, County of Hunterdon, in the State of New Jersey, as follows:

The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with the following firm for the year 2023;

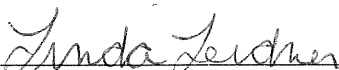
Engineering Land Planning Associates, is hereby appointed as the Hampton Borough Licensed Site Remediation Professionals (L.S.R.P)

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination on Value be placed on file with this resolution; and

BE IT FUTHER RESOLVED that notice of this action shall be printed in the January 12, 2023 edition of the Hunterdon Democrat.



Todd Shaner, Mayor

Attest: 

Linda Leidner, RMC

Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

RESOLUTION NO. 19-2023

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR HAMPTON BOROUGH PROFESSIONAL PLANNER FOR YEAR 2023**

WHEREAS, the Hampton Borough Council has a need to acquire professional services as outlined below as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Hampton Borough Chief Financial Officer has determined and certified in writing that the value of the acquisition may not exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year and may be extended as approved by the Hampton Borough Council; and

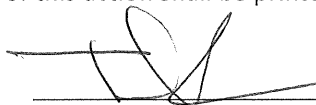
WHEREAS, the following agencies have completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political party of candidate in Hampton Borough in the previous one (1) year, and that the contract will prohibit the agency from making an portable contribution through the term of the contract; and

WHEREAS, sufficient funds are available in the 2023 Temporary Budget and will be made available in the 2023 Municipal Budget for the Borough of Hampton, County of Hunterdon in the State of New Jersey, as follows:


Elizabeth McManus of KMA Kyle+McManus Associates for Professional Planning Service for the Year 2023

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this action shall be printed in the January 12, 2023 edition of the Hunterdon Democrat.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk

Date of Adoption: January 2, 2023

BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY

RESOLUTION NO. 20-2023

APPOINTMENT OF SANFORD N. GROENDYKE, INC.


T/A GROENDYKE ASSOCIATES AS THE BROKER OF RECORD

BE IT RESOLVED by the Hampton Borough Council that Sanford N. Groendyke, Inc. t/a Groendyke Associates is hereby appointed as the Hampton Borough Insurance Broker of Record. Groendyke Associates has completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political or candidate in Hampton Borough in the previous one (1) year, and that they will make no contributions during the year 2023.

BE IT FURTHER RESOLVED that this Resolution shall become effective upon the approval of the Council.



Todd Shaner, Mayor

Attest: _____
Linda Leidner, RMC
Municipal Clerk

Date of Adoption: January 2, 2023

STATEWIDE INSURANCE FUND
RESOLUTION APPOINTING FUND COMMISSIONER

RESOLUTION NO. 21-2023

WHEREAS, the Borough of Hampton (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Hampton (Local Unit) that John Drummond, Councilman (entity's elected official or employee) is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2023**; and

BE IT FURTHER RESOLVED that Linda Leidner, Municipal Clerk (second elected official or employee) is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2023**; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Name of Entity: Borough of Hampton

ATTEST:

Linda Leidner

Linda Leidner, Municipal Clerk

By: John F. Drummond

Print Name: John Drummond

Title Councilman, Fund Commissioner

This Resolution agreed to the 2ND day of January, 2023, by a vote of:

4 Affirmative 0 Abstain 0 Negative 2 Absent

HAMPTON BOROUGH
HUNTERDON COUNTY, NEW JERSEY

RESOLUTION 22-2023

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, the Borough of Hampton (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of "Local Unit", in the County of Hunterdon and State of New Jersey, as follows:

1. Borough of Hampton (Local Unit) hereby appoints John Drummond, Councilman its Risk Management Consultant.
2. The Municipal Clerk, Linda Leidner (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2023 in the form attached hereto.

Name of Entity: Borough of Hampton

Attest:


Linda Leidner, RMC


John Drummond, Councilman
Risk Management Consultant

Certification

I, Linda Leidner, RMC, Clerk of the Borough of Hampton, County of Hunterdon, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on January 2, 2023.


Linda Leidner, RMC

Witness my hand and seal of the
This 2nd day of January, 2023

**2023 FUND YEAR
STATEWIDE INSURANCE FUND**

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 2nd day of January, 2023, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, Borough of Hampton ("MEMBER") and Groendyke Associates ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.

- (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
- (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
- (h) assist in the claims settlement process, if required, by MEMBER or FUND.
- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
- (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
- (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
- (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
- (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

3. The term of this Agreement shall be from **January 1, 2023 to January 1, 2024..** However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Linda Luder

John F. Drummond
Member Representative
John Drummond
Chairman

ATTEST:

Risk Management Consultant Corporate Officer

ATTEST:

Statewide Insurance Fund Chairperson

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

RESOLUTION NO. 23-2023


**RESOLUTION AUTHORIZING THE CFO TO PAY REGULAR BILLS FROM
STAPLES IN ORDER TO AVOID FINANCE CHARGES**

WHEREAS, the Borough of Hampton has regular bills that are approved for payment monthly at the regular meetings held by the Hampton Borough Council;

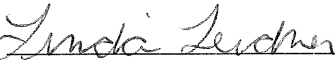
WHEREAS, the council meetings are held the third Monday of each month;

WHEREAS, the monthly bills from Staples arrives at a point in the month that if the CFO waits for authorization from council, the payment would be considered late by Staples and finance charges being to accrue;

THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hampton, County of Hunterdon and State of New Jersey that the CFO is authorized to pay the regular monthly Staples bill when it is received and the bill will be placed on the subsequent bill list for the next regular Borough Council Meeting.



Todd Shaner, Mayor

Attest: 

Linda Leidner, RMC
Municipal Clerk

Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

RESOLUTION NO. 24-2023

WHEREAS, the Borough of Hampton acquired approximately four acres of land, and


WHEREAS, the Mayor and Borough Council of dedicated this land as a Borough Park, and

WHEREAS, the Hampton Emergency Squad asked the Mayor and Borough Council of the Borough of Hampton for permission to build a pavilion at the Borough Park, and


WHEREAS, the Emergency Squad, along with financial help from the Borough of Hampton and the Fire Company and volunteer labor from the Fire Company has completed the pavilion.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Hampton, in the County of Hunterdon, State of New Jersey, that on this 2nd day of January 2023 that the Hampton Emergency Squad be given first choice every year hence to the use of the "Pavilion" at the Borough Park (free of charge). For the Fire Companies help they will be given preferential treatment after the Squad. Any other request will be handled in the standard procedure.

LET IT BE FURTHER RESOLVED that this Resolution be read every year at the Reorganization of the Borough Council so as not to be forgotten.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk

Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

RESOLUTION NO. 25-2023

WHEREAS, the people of the Borough of Hampton have shouldered the burden of high property taxes for many years because of limited size and lack of "ratables" in the Borough, and

WHEREAS, the property tax is one of the most regressive kinds of tax, severely impacting the Borough's residents regardless of income and in an inequitable and non-uniform manner, and

WHEREAS, the Mayor and Council of the Borough of Hampton wish to lessen the burden of the property tax on the people of Hampton by reducing the Borough's dependence on property tax for vital local services, and

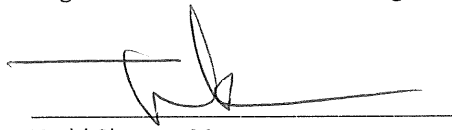
WHEREAS, the Mayor and Council of the Borough of Hampton support finding alternative funding mechanisms, including more state aid, to fund the Borough's services, and

WHEREAS, because the State Legislature has not found a solution to this property tax crisis through many years of discussion and debate, a Constitutional Convention made up of elected delegates from across the State of New Jersey holds the best opportunity to relieve towns like Hampton from the crushing burden of the Property Tax.


NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Hampton, in the County of Hunterdon, in the State of New Jersey, that the New Jersey State Legislature and Governor should strongly support proposals that would provide for a constitutional convention to reform the current system of property taxation which is overly unfair and burdensome to the residents of Hampton.

LET IT BE FURTHER RESOLVED that a copy of this Resolution be forwarded to all State Legislators representing the 15th, 16th and 23rd Districts, the Senate President, the Speaker of the General Assembly, and the Governor of the State of New Jersey.

LET IT BE FURTHER RESOLVED that this Resolution be updated annually with the bill numbers of any future proposals until such constitutional convention is held to reform the property tax system and be read every year at the Reorganization of the Borough Council so as not to be forgotten.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk

Date of Adoption: January 2, 2023

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle October 2020-June 2025

RESOLUTION 26-2023

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Hampton, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Hampton, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Voorhees Municipal Alliance grant for fiscal year 2024 in the amount of:

DEDR	\$ <u>7,306.00</u>
Cash Match	\$ <u>1,826.50</u>
In-Kind	\$ <u>5,479.50</u>

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____

Todd Shaner, Mayor/Head of Governing Body

ATTEST: Linda Leidner
Linda Leidner, RMC

CERTIFICATION

I, Linda Leidner, Municipal Clerk of the Borough of Hampton, County of Hunterdon, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 2nd day of January, 2023 .

Linda Leidner, Municipal Clerk

BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY

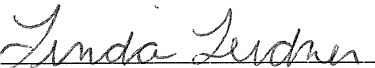
RESOLUTION NO. 27-2023

BE IT RESOLVED by the Council of the Borough of Hampton that the Mayor and Municipal Clerk are hereby authorized to execute the following agreement between the Borough of Hampton and the Pollution Control Financing Authority of Warren County for the period January 1, 2023 through December 31, 2023.

BE IT FURTHER RESOLVED that this Resolution shall become effective upon the approval of the Council of the Borough of Hampton.



Todd Shaner, Mayor

Attest: 

Linda Leidner, RMC

Date of Adoption: January 2, 2023

**BOROUGH OF HAMPTON
HUNTERDON COUNTY, NEW JERSEY**

RESOLUTION NO. 28-2023

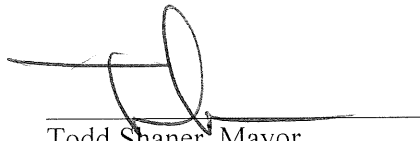
**RESOLUTION CONFIRMING THE REAPPOINTMENT OF
LINDA LEIDNER AS MUNICIPAL CLERK**

WHEREAS, Linda Leidner was appointed Clerk of the Borough of Hampton for a three-year term on January 4, 2020; and

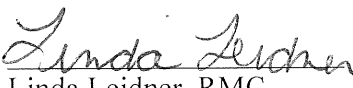
WHEREAS, Linda Leidner is up for reappointment to the office of Municipal Clerk; and

WHEREAS, Linda Leidner has faithfully and efficiently fulfilled all of the duties of Municipal Clerk during that three-year period; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hampton, Hunterdon County, New Jersey, that Linda Leidner is hereby reappointed as Municipal Clerk and shall be accorded all tenure rights available to her by statute.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Municipal Clerk

BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY


RESOLUTION NO. 29-2023

**RESOLUTION REAPPOINTING LINDA LEIDNER(CMR) REGISTRAR OF
VITAL STATISTICS**

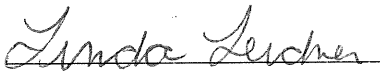
WHEREAS, N.J.S.A. 26: 8-3 Requires the local Registrar to be appointed by a municipal resolution for a three-year term by the governing body; and

WHEREAS, Linda Leidner was appointed as Registrar of Vital Statistics for a 3-year term on July 8, 2019; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hampton, that Linda Leidner, CMR. Shall be reappointed Registrar of Vital Statistics for a three-year term commencing January 1, 2023.



Todd Shaner, Mayor

ATTEST: 
Linda Leidner, RMC
Municipal Clerk

Date of Adoption: January 2, 2023

Certification: I, Linda Leidner, Municipal Clerk of the Borough of Hampton, in the County of Hunterdon and the State of new Jersey do hereby certify that the forgoing to be a true and accurate copy of a Resolution adopted by the Hampton Borough Council at it's Reorganization Meeting held on January 2, 2023.

Linda Leidner, RMC
Municipal Clerk

BOROUGH OF HAMPTON
COUNTY OF HUNTERDON, STATE OF NEW JERSEY

RESOLUTION NO. 30-2023

RESOLUTION APPOINTING EMERGENCY MANAGEMENT DIRECTOR AND DEPUTY
EMERGENCY MANAGEMENT DIRECTOR

WHEREAS, the Borough of Hampton is currently in need of an Emergency Management Director and Deputy Emergency Management Director; and


WHEREAS, Jeffrey Tampier is currently the Emergency Management Director and is qualified for the position; and

WHEREAS; Michael Tampier is qualified to hold the position of Deputy Emergency Management Director; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hampton, County of Hunterdon, State of New Jersey to appoint Jeffrey Tampier to the position of Emergency Management Director and Michael Tampier as the Deputy Emergency Management Director for a three (3) year term beginning January 1, 2023 ending December 31, 2025.



Todd Shaner, Mayor

Attest: 
Linda Leidner, RMC
Borough Clerk

Date of Adoption: January 2, 2023

HAMPTON BOROUGH
HUNTERDON COUNTY, NEW JERSEY

RESOLUTION NO. 31-2023


WHEREAS, the Borough of Hampton Director of Public Works and the Borough of High Bridge Department of Public Works have created an agreement to share public works department services of which will be of great benefit to both Municipalities; and

WHEREAS, the details of the Shared Services are set forth in the attached Agreement.

NOW, THEREFORE BE IT RESOLVED by the Mayor and council of the Borough of Hampton, County of Hunterdon, and State of New Jersey that the Mayor, Director of Public Works, and borough Clerk are authorized to sign the attached agreement.

Adopted: January 2, 2023

ATTEST:


Linda Leidner, RMC
Municipal Clerk


Todd Shaner, Mayor

CERTIFICATION: I, Linda Leidner, Clerk of the Borough of Hampton, Hunterdon County, do hereby certify that the above to be a true and correct copy of a resolution adopted January 2, 2023.

Linda Leidner, Municipal Clerk

COPY

INTERLOCAL SHARED SERVICES AGREEMENT

BETWEEN THE BOROUGH OF HAMPTON AND THE BOROUGH OF HIGH BRIDGE, HUNTERDON COUNTY, NEW JERSEY FOR THE SHARING OF DEPARTMENT OF PUBLIC WORKS SERVICES

THIS AGREEMENT, made this 2ND day of January, 2022 by and between:

THE BOROUGH OF HAMPTON, HUNTERDON COUNTY,
a municipal corporation of the State of New Jersey, with offices at the Municipal Building, 1
Wells Avenue, Hampton, New Jersey 08827

(Hereinafter, "Hampton")

and:

THE BOROUGH OF HIGH BRIDGE, HUNTERDON COUNTY,
a municipal corporation of the State of New Jersey, with offices at the Municipal Building, 97
West Main Street, High Bridge, New Jersey 08829,

(Hereinafter, "High Bridge")

WITNESSETH:

WHEREAS, Hampton and High Bridge desire to contract with the other for the sharing of
Department of Public Works ("DPW") services and as hereafter set forth.

NOW, THEREFOERE, IN CONSIDERATION OF the mutual promises, covenants and
representations herein contained, the parties hereto, for themselves, their heirs, successors and assigns,
hereby agree as follows:

I. SCOPE OF SERVICES

1. Hampton shall provide DPW services to High Bridge on an as needed basis subject to the
requirement that the provision of such services shall not adversely impair the provision of DPW services
to Hampton.

2. High Bridge shall provide DPW services to Hampton on an as needed basis subject to the
requirement that the provision of such services shall not adversely impair the provision of DPW services
to High Bridge.

3. The DPW employees of the respective parties shall remain the employees of the respective
parties at all times, including but limited to, while providing services for the other party as contemplated
herein and each party shall be responsible for the administration and payment of its employees' salary
and. The parties agree that Hampton will resolve any citizen inquiries or complaints regarding the
services provided to Hampton by High Bridge and High Bridge will resolve any citizen inquiries or
complaints regarding services provided to High Bridge by Hampton.

II. TERMS OF AGREEMENT

4. The parties shall provide the services contemplated herein, which services shall commence on January 1, 2023 and terminate on December 31, 2027. Either party may terminate this agreement prior to the expiration of the term upon 90 days' advance written notice to the other party.

III. IN-KIND SERVICES

5. All services contemplated herein shall be compensated by the other party by the provision of in-kind services calculated on an hourly basis; provided, however, the party for which services are being performed by the other party shall be responsible to pay for and provide any materials which may be needed by the other party to perform the services. By way of example, if Hampton is performing storm catch basin repairs in High Bridge, High Bridge shall pay for and provide the materials necessary to complete the work.

IV. AMENDMENTS

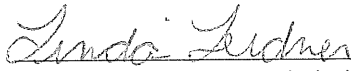
6. Any amendments to this Agreement must be in writing, must specify the effective date of the amendment and must be executed by the Mayor of each municipality, or his/her designated representative.

V. INDEMNIFICATION AND DEFENSE OF PERSONNEL

7. A. Hampton shall not be liable for any negligent, reckless or intentional acts or omissions of the High Bridge DPW arising from the provision of services in Hampton as contemplated herein and High Bridge shall not be liable for any negligent, reckless or intentional acts or omissions of the Hampton DPW arising from the provision of services in High Bridge as contemplated herein. Each party shall indemnify, defend and hold the other harmless from all losses, injuries or damages caused by the negligent, reckless or intentional acts or omissions of employees of the other party in rendering the services set forth in this agreement. Such indemnification shall include payment of reasonable attorney's fees and costs in the defense of any claim made by a third person incident to such negligent, reckless or intentional act or omission.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed by their municipal officers and their proper municipal seals to be affixed hereto the day and year as indicated in the acknowledgements attached hereto and made part thereof.

ATTEST:


Linda Leidner, Municipal Clerk

BOROUGH OF HAMPTON


Todd Shaner, Mayor

ATTEST:

Adam Young, Municipal Clerk

BOROUGH OF HIGH BRIDGE

Michele Lee, Mayor