

BOROUGH OF HAMPTON

REORGANIZATION MEETING

JANUARY 2, 2023

The Borough Council of the Borough of Hampton will meet on Monday, January 2, 2023 at 7:30 p.m. at the Borough Hall, One Wells Avenue, Hampton, NJ 08827. The notice of this meeting was advertised in the December 15, 2022 edition of the Hunterdon Democrat. The notice was also posted on the public bulletin board and is on file in the Office of the Municipal Clerk.

I. Call the 2023 Reorganization Meeting to order, flag salute, roll call.

II. Swearing in of the following:

John Drummond, Councilman
Carroll Swenson, Councilman

III. Nomination of Council President

IV. Administrative Appointments:

Director of Public Works/Water Operator	Alan Brower, CPWM
Deputy Director of Public Works/Water Operator	Matt Schafer
Deputy Registrar	Vacant
Recycling Coordinator	Linda Leidner, CRP
Water Clerk	Linda Leidner, RMC/CMR
Tax Search Officer	Diane Laudenschach, CTC
Office of Emergency Management	Jeff Tampier
Zoning Officer	Allison Witt
Municipal Violations Officer (Code Enforcement)	Alan Brower
Rental Inspector/Perc Witness	Thomas A. Carpenter

Fire Officers:	Chief:	Ryan Nelson
	Deputy Chief:	Steve Seiffert
	Captain:	Al Bauer
	Lieutenant:	Sean McGeough
	Lieutenant:	Daniel Tampier
	Lieutenant:	Rich Duffell

Attorney:	Matthew Lyons Gebhardt & Kiefer
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Auditor:	Warren Korecky Suplee Clooney & Co.
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Engineer:	William Burr Colliers Engineering
Water Engineer:	Suburban Consulting

LSRP:	Land Planning & Engineering
Bond Counsel:	McManimon & Scotland
Planner:	KMA Kyle+McManus Assoc.
Prosecutors:	Katharine Errickson Jordan Richards
Public Defender:	Scott Mitzner Anthony Rotunno, Alternate

V. Planning Board Appointments:

Jeff Minchin, Class IV	Term Expires:	12-31-2023
Pam Bailey, Class II		12-31-2024
Chad Nathanson, Class IV		12-31-2023
Andrew Hurley, Class IV		12-31-2023
Chris Masin, Class IV		12-31-2026
Randy Newman IV		12-31-2023
Rob Celentano, Class III		12-31-2023
Mayor Shaner, Class I		12-31-2023
School Board Member, Class IV, TBD		Term expires at the expiration of the school board term or on 12-31-2023, whichever occurs first.
Alternate #1, TBD	Term Expires:	12-31-2023
Alternate #2, TBD		12-31-2023
Alternate #3, TBD		
Alternate #4, TBD		

***Hampton Code allows for the appointment of 4 alternate members, who shall be residents of the Borough. They are appointed to the Board by the Mayor and shall meet the requirements of a Class IV member. The alternates shall be designated at the time of the appointment by the Mayor as Alternate No. 1, No. 2, No. 3, No. 4. The terms of the alternate members shall be for two years.

VI. Drug Awareness:

Todd Shaner, Mayor
Hampton School Administrator
Rob Wotanowski, Council Representative
NJSP (Washington Barracks)
Parent Representative, TBD
Teacher Representative, TBD

VII. Historic Committee:

Thomas A. Carpenter
Mary Ann Carpenter

Rob Walton
Mayor Shaner
Rob Wotanowski, Council Liaison

VIII. Green Team:

Linda Leidner	Alan Brower	Jeff Tampier
Pam Bailey	Vacancy	Vacancy

IX. Musconetcong River Council

Primary – Pam Bailey
Alternates – William McQuaide Rob Wotanowski

X. RESOLUTIONS:

Resolution Nos. 01-2023 through 27-2023 - Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

RESOLUTION NO. 01-2023 TEMPORARY BUDGET

RESOLUTION NO. 02-2023 PUBLIC MEETINGS ACT

RESOLUTION NO. 03-2023 DESIGNATION OF DEPOSITORIES

RESOLUTION NO. 04-2023 DELINQUENT RATE

RESOLUTION NO. 05-2023 RESOLUTION CANCELING SMALL BALANCES

RESOLUTION NO. 06-2023 PETTY CASH

RESOLUTION NO. 07-2023 RIPARIAN FOREST BUFFER RESTORATION

RESOLUTION NO. 08-2023 POSTAGE FOR WATER BILLS AND TIME SENSITIVE INFORMATION

RESOLUTION NO. 09-2023 VOLUNTEER TUITION CREDIT PROGRAM

RESOLUTION NO. 10-2023 DUMPSTER RENTAL FEE FOR 2022

RESOLUTION NO. 11-2023 FEE FOR STICKERS FOR ADDITIONAL CONTAINERS

RESOLUTION NO. 12-2023 PARK RENTAL FEES

RESOLUTION NO. 13-2023 AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL ENGINEERING SERVICES

RESOLUTION NO. 14-2023 AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL AUDITOR

RESOLUTION NO. 15-2023 AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL BOND COUNSEL

RESOLUTION NO. 16-2023 AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL ATTORNEY

RESOLUTION NO. 17-2023 AWARD OF A NON-FAIR AND OPEN CONTRACT FOR WATER ENGINEERING SERVICES

RESOLUTION NO. 18-2023 AWARD OF A NON-FAIR AND OPEN CONTRACT FOR LSRP SERVICES

RESOLUTION NO. 19-2023 AWARD OF FAIR AND OPEN CONTRACT FOR MUNICIPAL PLANNER

RESOLUTION NO. 20-2023 APPOINTMENT OF SANFORD NO. GROENDYKE, INC. T/A GROENDYKE ASSOCIATES AS THE BROKER OF RECORD

RESOLUTION NO. 21-2023 STATEWIDE INSURANCE FUND RESOLUTION APPOINTING FUND COMMISSIONER

RESOLUTION NO. 22-2023 RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

RESOLUTION NO. 23-2023 RESOLUTION AUTHORIZING THE CFO TO PAY REGULAR BILLS FROM STAPLES IN ORDER TO AVOID FINANCE CHARGES

RESOLUTION NO. 24-2023 HAMPTON BOROUGH PARK, HAMPTON EMERGENCY SQUAD FIRST CHOICE OF THE PARK/PAVILION AT NO CHARGE AND PREFERENTIAL TREATMENT TO THE HAMPTON FIRE COMPANY FOR THE USE OF THE PARK/PAVILION

RESOLUTION NO. 25-2023 RESOLUTION SUPPORTING THE NEED FOR A CONSTITUTIONAL CONVENTION TO REFORM THE CURRENT SYSTEM OF PROPERTY TAXATION

RESOLUTION NO. 26-2023 AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO SIGN THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT FOR year 2022

RESOLUTION NO. 27-2023 INTERLOCAL AGREEMENT WITH POLLUTION CONTROL AUTHORITY

RESOLUTION NO. 28-2023 REAPPOINTMENT OF MUNICIPAL CLERK LINDA LEIDNER
Motion; second. Roll call.

RESOLUTION NO. 29-2023 REAPPOINTMENT OF REGISTRAR OF VITAL STATISTICS
Motion; second. Roll call.

RESOLUTION NO. 30-2023 REAPPOINTMENT OF EMERGENCY MANAGEMENT DIRECTOR AND DEPUTY EMERGENCY MANAGEMENT DIRECTOR.
Motion; second. Roll call.

RESOLUTION NO. 31-2023 SHARED SERVICES AGREEMENT BETWEEN HAMPTON BOROUGH AN DHIGH BRIDGE PUBLIC WORKS DEPARTMENT
Motion; second. Roll call.

XI. COUNCIL COMMITTEES: THESE COMMITTEES ARE A WORK IN PROGRESS AND SUBJECT TO CHANGE

***EACH SUB-COMMITTEE REPORTS TO THE CHAIRPERSON AS INDICATED IN BOLD PRINT**

Public Works – John Drummond

Street & Roads:	John Drummond	Jeff Tampier
Sanitation:	Jeff Tampier	John Drummond
Recycling:	Jeff Tampier	John Drummond
Buildings & Grounds:	Jeff Tampier	John Drummond
Water: Carroll Swenson	John Drummond	Jeff Tampier

Emergency Services – Jeff Tampier

****Mayor Shaner is included on each of these sub-committees**

OEM:	Jeff Tampier	Doug Rega
Police (NJSP Washington)	Jeff Tampier	Doug Rega
Fire:	Doug Rega	Jeff Tampier
EMT:	Doug Rega	Jeff Tampier
Violations Officer:	Doug Rega	Jeff Tampier

Administration –

Finance:	John Drummond		Rob Celentano
Court:	Rob Celentano	Doug Rega	Rob Wotanowski
Personnel:	Rob Wotanowski	Doug Rega	Rob Celentano
Insurance:	John Drummond		Doug Rega
Legal:	Rob Celentano	John Drummond	Doug Rega

Community – Doug Rega

HBCEF:	Rob Wotanowski	Doug Rega
Hampton School Liaison:	Rob Wotanowski	Rob Celentano
HSA:	Rob Wotanowski	Rob Celentano

Business Community: Doug Rega

Ladies Auxiliary:	Doug Rega	Rob Wotanowski
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Communication – Rob Wotanowski

Website:	Municipal Clerk's Office
Hampton Facebook Page:	Municipal Clerk's Office

Ancillary –

Board of Health Liaison:	Doug Rega	Rob Wotanowski
Haberman/Hampton Farms:	Rob Celentano	Doug Rega Carroll Swenson

XIII Comments and Questions from the Public:

XIV Adjournment:

Actual meeting may contain discussion of items not mentioned on the Agenda and alternatively any item specifically listed may be omitted.