

BOROUGH OF HAMPTON

REGULAR MEETING

JANUARY 6, 2020

Mayor Shaner called the Regular Meeting of the Hampton Borough Council to order at 7:50p.m. Mayor. Shaner gave the Open Public Meetings Act Statement. The notice of this meeting was advertised in the Hunterdon Democrat on December 19, 2019. This meeting immediately followed the 2020 Reorganization Meeting of the Council. The notice was posted on the public bulletin board and is on file in the Office of the Municipal Clerk.

Roll Call:	Present:	Mayor Shaner	Bob Baker
		John Drummond	Doug Rega
		Carroll Swenson	Rob Wotanowski
	Absent:	Jeff Tampier	

The following people were also present: Matt Lyons, Borough Attorney, Alan Brower, CPWM and Kathy Olsen, CFO and Rick Allen, Hampton Fire Chief.

The minutes of the December 09, 2019 meeting of the Council were not available. They will be presented at the January 27, 2020 meeting of the Council.

Comments and Questions from the Public:

Rick Allen, Fire Chief reported that in 2019 the Fire Company had 146 calls:

50 Smoke/Carbon Monoxide Alarms, 37 Fires, 23 Motor Vehicle Accidents, 15 Natural Gas Odor, 6 EMS Assists, 5 Public Assistance Calls, 4 Landing Zones, 4 Tender Task Force, 2 Motorcycle Accidents. 20 Drills-14 Work Details, Multiple Fundraisers & Community Service Programs. Chief Allen also noted that there currently 40 members of which 29 are very active.

The members of the Borough Council thanked Chief Allen and all of the members of the Fire Company for their time and commitment.

Former Mayor Jim Cregar noted that he is confident that things are left in good hands. Mr. Cregar wished the Borough Council a successful new year. Newly Elected Mayor Shaner thanked Mr. Cregar for his kind words.

Newly Retired Borough Clerk Cathy Drummond congratulated the Borough Council members.

Communications:

Email request from William Fleck to present and discuss proposed Eagle Project. Mr. Fleck will be in attendance.

Mr. Fleck distributed a packet that contained sample designs for the placement of the proposed flags that represent each branch of the military.

Mr. Allen recommends that the entire Borough Council physically looks at the site to be sure that everyone knows what this actually entails including maintenance, flag sizes and shadows due to the working sundial on the site.

Cm. Wotanowski offered to work with Mr. Fleck to help iron out the details and get the project to the point where a final decision can be made as to the feasibility of the project.

Cm. Drummond recommended that DPW Director Alan Brower be kept informed as well. Cm. Drummond also reminded them that mark outs will be needed prior to digging.

Cm. Wotanowski and Mr. Fleck will keep an open communication with Mr. Brower and this project will be discussed at the next Borough Council meeting. Mr. Wotanowski and Mr. Fleck exchanged contact information.

Musconetcong River Management Council, request for two appointments to serve on this Council from the Borough of Hampton, primary was Rob Wotanowski, alternate, Pam Bailey.

Motion was made by Cm. Drummond, second by Cm. Swenson to appoint Rob Wotanowski and Pam Bailey to serve on the Musconetcong River Management Council.

Voice Vote: All ayes, motion carried.

2019 Zoning Official Year End Report including 4th Quarter Report

4th Quarter 2019 Report from Hampton Code Enforcement Officer

Tax Collector 2019 Council Tax Levy Analysis

Old Business:

Introduction of ORDINANCE ADDING SECTION ____ ENTITLED "ANIMALS" OF THE GENERAL ORDINANCES OF THE BOROUGH OF HAMPTON, COUNTY OF HUNTERDON, AND THE STATE OF NEW JERSEY REGULATING THE KEEPING OF CHICKENS ON RESIDENTIAL PROPERTY

Borough Attorney Matt Lyons noted the following information to be placed in the Ordinance:

Section I would be incorporated into Chapter 93 Article I to be named Definitions

The remaining portion of the Ordinance will be placed in the Animal Section Chapter 93 new Article IV section 93-17 and Section 93-18.

Attorney Lyons strongly advises to have an amendment made to the Land Use Code in order to make sure the coops are defined as an accessory structure for enforcement purposes.

To be introduced at the January 27 Council Meeting.

Motion was made by Cm. Drummond second by Cm Baker to adopt the following resolution:

Resolution No. 34 – Authorizing the Mayor to sign the Escrow Agreement for Third Phase Services to Evaluate Unaccounted-For-Water

Roll call vote: Baker, Drummond, Rega, Swenson, Wotanowski
All ayes, motion carried.

Reports of Committees:

Cm. Swenson – Deferred to Mr. Brower who reported that the fence is up and the generator set. Mr. Brower also reported that we are close to getting information from the DEP as to whether we will be able to start Well #5 so we can shut down Well #4 so that electrical work can be continued.

Cm. Rega- Nothing to report.

Cm. Wotanowski – Nothing to report.

Cm. Drummond – reported that the garbage truck is back and the trash and recycling pick up will be back on the regular schedule.

Cm. Baker reported that switch over from Raritan Township to Clinton Township Court is moving along. Mr. Baker is currently working on obtaining a formal resignation from the Raritan Township Court as this is a requirement to complete the transfer. Court cases will still be heard in Raritan Township and all of the court records need to get to Clinton.

New Business:

Motion by Cm Baker second by Cm Rega to approve the Park Rental Application submitted by Susan Nathanson for a wedding to be held July 11, 2020, 135 guests max, restroom trailer has been secured by applicant. Park Use Fee and Security Deposit have not yet been received due to the anticipated rate change.

Roll call vote: Baker, Drummond, Rega, Swenson, Wotanowski
All ayes, motion carried.

Mayor Shane noted that tonight’s meeting takes the place of next Monday’s meeting. This change is noted on the meeting schedule that will be published in the Hunterdon Democrat.

Motion by Cm Drummond second by Cm Rega to approve the following Resolution:

RESOLUTION NO. 33 -2020 EXECUTIVE SESSION FOR THE PURPOSE OF CONTRACT NEGOTIATIONS

RESOLUTION NO. 33-2020

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Council find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Council will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Hampton, County of Hunterdon, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

CONTRACT NEGOTIATIONS

BE IT FURTHER RESOLVED that the Mayor and Council hereby declare that their discussion of the subjects identified above may be made public at a time when the Borough Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion. That time is currently estimated to be: One Year

BE IT FURTHER RESOLVED that the Mayor and Borough Council for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Roll call vote: Baker, Drummond, Rega, Swenson, Wotanowski
All ayes: Motion carried.

Executive Session began at 8:25pm

Motion by Cm Drummond second by Cm Wotanowski to close the Executive Session and open to the public.

Roll call vote: Baker, Drummond, Rega, Swenson, Wotanowski
All ayes: Motion carried.

Meeting was reopened to the public at 8:32pm

Results of Executive Session were as follows:

Motion by Cm. Drummond second by Cm. Swenson to award a Professional Services Contract for a Water Engineer to Suburban Consulting.

**RESOLUTION NO. 13A-2020
RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN
CONTRACT FOR HAMPTON BOROUGH WATER ENGINEERING SERVICES**

WHEREAS, the Hampton Borough Council has a need to acquire professional services as outlined below as a fair and open contract pursuant to the provision of N.J.S.A. 20.5; and

WHEREAS, the Hampton Borough Chief Financial Officer has determined and certified in writing that the value of the acquisition may not exceed \$; and

WHEREAS, the anticipated term of this contract is one (1) year and may be extended as approved by the Hampton Borough Council; and

WHEREAS, Suburban Consulting Engineers, Inc completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political party or candidate in Hampton Borough in the previous one (1) year, and that the contract will prohibit the agency from making any portable contribution through the term of the contract; and

WHEREAS, sufficient funds are available in the 2020 Temporary Budget and will be made available in the 2020 Municipal Budget for the Borough of Hampton as required in N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED, that the Hampton Borough Council, County of Hunterdon, in the State of New Jersey, as follows:

The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with the following firm for the year 2020:

Suburban Consulting Engineers, INC is hereby appointed as the Hampton
Borough Water Engineer

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination on Value be placed on file with this resolution; and

BE IT FUTHER RESOLVED that notice of this action shall be printed in the next available edition of the Hunterdon Democrat.

Roll call vote: Baker, Drummond, Rega, Swenson, Wotanowski
All ayes: Motion carried.

Motion by Cm. Swenson second by Cm. Baker to award a Professional Services Contract for an LSRP for the Lumberyard Property to Engineering & Land Planning Associates.

RESOLUTION NO. 13B-2020

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN

CONTRACT FOR HAMPTON BOROUGH LICENSED SITE REMEDIATION PROFESSIONAL (L.S.R.P)

WHEREAS, the Hampton Borough Council has a need to acquire professional services as outlined below as a fair and open contract pursuant to the provision of N.J.S.A. 20.5; and

WHEREAS, the Hampton Borough Chief Financial Officer has determined and certified in writing that the value of the acquisition may not exceed \$; and

WHEREAS, the anticipated term of this contract is one (1) year and may be extended as approved by the Hampton Borough Council; and

WHEREAS, Engineering & Land Planning Associates, Inc completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political party or candidate in Hampton Borough in the previous one (1) year, and that the contact will prohibit the agency from making any portable contribution through the term of the contract; and

WHEREAS, sufficient funds are available in the 2020 Temporary Budget and will be made available in the 2020 Municipal Budget for the Borough of Hampton as required in N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED, that the Hampton Borough Council, County of Hunterdon, in the State of New Jersey, as follows:

The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with the following firm for the year 2020:

Engineering & Land Planning Associates is hereby appointed as the Hampton Borough Licensed Site Remediation Professionals (L.S.R.P.)

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination on Value be placed on file with this resolution; and

BE IT FUTHER RESOLVED that notice of this action shall be printed in the next available edition of the Hunterdon Democrat.

Roll call vote: Baker, Drummond, Rega, Swenson, Wotanowski
All ayes: Motion carried.

Bills and Claims: Motion by Cm Baker second by Cm Drummond to approve the request from the Chief Financial Officer to pay all routine bills and claims prior to the next Regular Meeting of the Council.

Roll call vote: Baker, Drummond, Rega, Swenson, Wotanowski
All ayes: Motion carried.

Adjournment: Motion by Cm Swenson second by Cm Rega to adjourn the Regular Meeting of the Hampton Borough Council. Voice Vote: All ayes, motion carried. The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Linda Leidner, RMC
Municipal Clerk