

## **BOROUGH OF HAMPTON**

### **2020 REORGANIZATION MEETING**

**JANUARY 6, 2020**

Deputy Clerk Leidner called the 2020 Reorganization Meeting of the Hampton Borough Council to order at 7:30 p.m. The flag salute was observed. Deputy Clerk Leidner gave the Open Public Meetings Act Statement. The notice of this meeting was advertised in the December 19, 2019 edition of the Hunterdon Democrat. The notice was also posted on the public bulletin board and is on file in the Office of the Municipal Clerk.

Roll Call:	Present:	Bob Baker	John Drummond
		Doug Rega	Carroll Swenson
		Rob Wotanowski	
	Absent:	Jeff Tampier	

The following people were also present: Matt Lyons, Borough Attorney and Bill Burr, Borough Engineer.

Matt Lyons, Borough Attorney administered the oath of office to the following elected officials:

Mayor Todd Shaner

Cm John Drummond and Cm Swenson.

Motion by Cm Swenson second by Cm Wotanowski to nominate Cm Baker as the Council President.

Voice Vote: All ayes, motion carried.

Oath of office was administered to Council President Bob Baker

#### **Acknowledgement of the following:**

Mayor Shaner presented a clock to former Mayor James Cregar on behalf of the Hampton Borough Council and thanked him for his 20 years of dedicated service to the residents of the Borough of Hampton.

Mayor Shaner presented a framed Proclamation to Cathy Drummond, RMC/CMR on behalf of the Hampton Borough Council thanking her for all of her years of service to the residents of the Borough of Hampton. Cathy not only served as Municipal Clerk but also gave of her time to the Hampton Rescue Squad, Ladies Auxiliary and many other organizations over the years. The Hampton Borough Council members wished Ms. Drummond a happy and healthy retirement.

Motion by Cm. Wotanowski, second by Cm Rega to adopt the following Resolution:

**RESOLUTION NO. 26-2020 APPOINTING LINDA LEIDNER, RMC AS MUNICIPAL CLERK FOR A THREE YEAR TERM ENDING JANUARY 1, 2023**

Roll Call Vote: Baker, Drummond, Rega, Swenson, Wotanowski

All ayes: Motion carried.

Matt Lyons, Borough Attorney administered the oath of office to Municipal Clerk Linda Leidner

Motion by Cm. Drummond, second by Cm. Swenson to approve the following Appointments for 2020.

Roll Call Vote: Baker, Drummond, Rega, Swenson, Wotanowski

All ayes: Motion carried.

**Administrative Appointments:**

Director of Public Works/Water Operator	Alan Brower, CPWM
Deputy Director of Public Works	Matt Schafer
Deputy Registrar	Vacant
Recycling Coordinator	Linda Leidner, CRP
Water Clerk	Linda Leidner, RMC/CMR
Tax Search Officer	Diane Laudenbach, CTC
Office of Emergency Management	Jeff Tampier
Zoning Officer	Allison Witt
Municipal Violations Officer (Code Enforcement)	Frank Klemser
Rental Inspector/Perc Witness	Thomas A. Carpenter
Fire Officers:	Chief: Rick Allen
	Deputy Chief: Warren Gabriel II
	Captain: Adam Fox
	Lieutenant: Bill Border
	Lieutenant: Warren Gabrielle III
	Lieutenant: Ryan Nelson
Attorney:	Richard Cushing Gebhardt & Kiefer
Auditor:	Warren Korecky Suplee Clooney & Co.
Engineer:	William Burr Maser Consulting
Bond Counsel:	McManimon & Scotland
Planner:	KMA Kyle+McManus Assoc.
Prosecutor:	Katharine Errickson
Public Defender:	Scott Mitzner

**Planning Board Appointments:**

Jeff Minchin, Class IV	Term Expires:	12-31-2023
Pam Bailey, Class II		12-31-2020
Robert Celentano, Class IV*		12-31-2023
Andrew Hurley, Class IV		12-31-2023
Chris Masin, Class IV*		12-31-2022
Randy Newman IV		12-31-2023
Doug Rega, Class III		12-31-2020

Mayor Shaner, Class I	12-31-2020
School Board Member, Class IV, TBD	Term expires at the expiration
of the school board term or on 12-31-2021, whichever occurs first.	

Chad Nathanson, Alternate #1	Term Expires:	12-31-2021
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Alternate #2, TBD	12-31-2020
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Alternate #3, TBD

Alternate #4, TBD

\*\*\*Hampton Code allows for the appointment of 4 alternate members, who shall be residents of the Borough. They are appointed to the Board by the Mayor and shall meet the requirements of a Class IV member. The alternates shall be designated at the time of the appointment by the Mayor as Alternate No. 1, No. 2, No. 3, No. 4. The terms of the alternate members shall be for two years:

#### **Environmental Committee (7 Person Committee)**

Pam Bailey (3 year term)	Term Expires:	12-31-2020
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Rob Wotanowski (Council Re.	12-31-2020
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Vacant (3 year term)

Vacant (2 year term)

Vacant (2 year term)

Vacant (1 year term)

Vacant (1 year term)

#### **Drug Awareness:**

Todd Shaner, Mayor

Hampton School Administrator

Rob Wotanowski, Council Representative

NJSP (Washington Barracks)

Parent Representative, TBD

Teacher Representative, TBD

#### **Historic Committee:**

Thomas A. Carpenter

Mary Ann Carpenter

Rob Walton

Bob Baker

Mayor Shaner

Rob Wotanowski, Council Liaison

#### **Green Team:**

Linda Leidner

Alan Brower

Jeff Tampier

Pam Bailey

Vacancy

Vacancy

**RESOLUTIONS:** Motion by Cm Swenson second by Cm Baker to adopt Resolution Nos. 01-2020 through 22-2020.

Roll Call Vote: Baker, Drummond, Rega, Swenson, Wotanowski  
All ayes, motion carried.

Resolution Nos. 01-2020 through 22-2020 - Consent Agenda are considered routine by the Council and will enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

RESOLUTION NO. 01-2020 TEMPORARY BUDGET

RESOLUTION NO. 02-2020 PUBLIC MEETINGS ACT

**RESOLUTION NO. 03-2020** DESIGNATION OF DEPOSITORIES

RESOLUTION NO. 04-2020 DELINQUENT RATE

**RESOLUTION NO. 05-2020** APPOINTMENT OF TAX ASSESSOR

RESOLUTION NO. 06-2020 PETTY CASH

**RESOLUTION NO. 07-2020** RIPARIAN FOREST BUFFER RESTORATION

**RESOLUTION NO. 08-2020** POSTAGE FOR WATER BILLS AND TIME SENSITIVE INFORMATION

**RESOLUTION NO. 09-2020** VOLUNTEER TUITION CREDIT PROGRAM

**RESOLUTION NO. 10-2020** DUMPSTER RENTAL FEE FOR 2020

**RESOLUTION NO. 11-2020** FEE FOR STICKERS FOR ADDITIONAL CONTAINERS

RESOLUTION NO. 12-2020 PARK RENTAL FEES

**RESOLUTION NO. 13-2020** AWARD OF A FAIR AND OPEN CONTRACT FOR MUNICIPAL ENGINEERING SERVICES

**RESOLUTION NO. 14-2020** AWARD OF A FAIR AND OPEN CONTRACT FOR MUNICIPAL AUDITOR

**RESOLUTION NO. 15-2020** AWARD OF A FAIR AND OPEN CONTRACT FOR MUNICIPAL BOND COUNSEL

**RESOLUTION NO. 16-2020** AWARD OF A FAIR AND OPEN CONTRACT FOR MUNICIPAL ATTORNEY

**RESOLUTION NO. 17-2020** CANCELING SMALL BALANCES

**RESOLUTION NO. 18-2020** APPOINTMENT OF SANFORD NO. GROENDYKE, INC. T/A GROENDYKE ASSOCIATES AS THE BROKER OF RECORD

**RESOLUTION NO. 19-2020** RENEWAL OF STATEWIDE INSURENCE

**RESOLUTUION NO. 20-2020** STATEWIDE INSURANCE FUND RESOLUTION APPOINTING FUND COMMISSIONER

**RESOLUTION NO. 21-2020** RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

**RESOLUTION NO. 22-2020** RESOLUTION AUTHORIZING THE CFO TO PAY REGULAR BILLS FROM STAPLES IN ORDER TO AVOID FINANCE CHARGE

Motion by Cm Baker second by Cm Wotanowski to adopt the following resolution:

**RESOLUTION NO. 23-2020** RESOLUTION SUPPORTING THE NEED FOR A CONSTITUTIONAL CONVENTION TO REFORM THE CURRENT SYSTEM OF PROPERTY TAXATION Roll Call Vote: All ayes, motion carried.

Motion by Cm Baker second by Cm Wotanowski to adopt the following resolution:

**RESOLUTION NO. 24-2020** HAMPTON BOROUGH PARK – EMERGENCY SQUAD PAVILLION AT NO CHARGE AND PREFERENTIAL TREATMENT TO THE HAMPTON FIRE COMPANY FOR THE USE OF THE PARK PAVILLION Roll Call Vote: All ayes, motion carried.

Motion by Cm Baker second by Cm Wotanowski to adopt the following resolution:

**RESOLUTION NO. 25-2020** AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO SIGN THE GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT FOR CYCLE JULY 2020 TO JUNE 2025 Roll call vote: All ayes, motion carried.

Done at beginning of meeting

**RESOLUTION NO. 26-2020** APPOINTING LINDA LEIDNER, RMC AS MUNICIPAL CLERK FOR A THREE YEAR TERM ENDING JANUARY 1, 2023

Motion by Cm Baker, second by Cm Swenson to adopt the following resolution:

**RESOLUTION NO. 27-2020** APPOINTING LINDA LEIDNER AS WATER CLERK Roll call vote: Motion carried.

Motion by Cm. Drummond second by Cm Rega to adopt the following resolution:

**RESOLUTION NO. 28-2020** AUTHORIZING THE MAYOR TO EXECUTE THE 2020 ANIMAL CONTROL SERVICES CONTRACT WITH WASHINGTON HUMANE SOCIETY, d/b/a ST. HUBERT'S ANIMAL WELFARE CENTER Roll call vote: Motion carried.

Motion by Cm Baker second by Cm Drummond to adopt the following resolution:

**RESOLUTION NO. 29-2020** AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO SIGN A SHARED SERVICE AGREEMENT FOR SHARED MUNICIPAL COURT AMONG THE TOWNSHIP OF CLINTON AND THE BOROUGH OF HAMPTON Roll call vote: Motion carried.

Motion by Cm. Drummond second by Cm Baker to adopt the following resolution:

**RESOLUTION NO. 30-2020** AWARD OF FAIR AND OPEN CONTRACT FOR MUNICIPAL PLANNER Roll call vote: Motion carried.

Motion by Cm. Baker second by Cm Drummond to adopt the following resolution:

**RESOLUTION NO. 31-2020** AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO SIGN A SHARED SERVICES MONTH TO MONTH AGREEMENT FOR A SHARED MUNICIPAL COURT BETWEEN THE TOWNSHIP OF RARITAN AND THE BOROUGH OF HAMPTON Roll call vote: Motion carried.

Motion by Cm. Rega second by Cm Baker to adopt the following resolution:

**RESOLUTION NO. 32-2020** APPROVING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN NORTHERN MUNICIPAL POD TASK FORCE AND HAMPTON BOROUGH Roll call vote: Motion carried.

The following Council Committees were appointed by Mayor Shaner:

**\*\* Each sub-committee reports to the chairperson as indicated in the bold print**

**Public Works – John Drummond**

Streets & Roads:	John Drummond	Jeff Tampier
Sanitation:	Jeff Tampier	John Drummond
Recycling:	Jeff Tampier	John Drummond
Buildings & Grounds:	Jeff Tampier	John Drummond
Water:	Carroll Swenson      John Drummond	Jeff Tampier

Emergency Services – Jeff Tampier

**\*\*Mayor Shaner is included on each of these sub-committees**

OEM:	Jeff Tampier	Doug Rega
Police NJSP	Jeff Tampier	Doug Rega
Fire:	Doug Rega	Jeff Tampier
EMT:	Doug Rega	Jeff Tampier
Violations Officer:	Doug Rega	Jeff Tampier

**Administration – Bob Baker**

Finance:	John Drummond	Bob Baker
Court: Bob Baker	Doug Rega	Rob Wotanowski
Personnel:	Bob Baker	Doug Rega
Insurance:	John Drummond	Bob Baker
SOP:	Bob Baker	Doug Rega
Legal: Bob Baker	John Drummond	Doug Rega

**Community – Doug Rega**

HBCEF:	Rob Wotanowski	Doug Rega
Hampton School Liasion:	Doug Rega	Rob Wotanowski
HSA:	Rob Wotanowski	Doug Rega
Business Community:	Bob Baker	Doug Rega
Ladies Aux.	Doug Rega	Rob Wotanowski

**Communication – Rob Wotanowski**

Website:	Municipal Clerk's Office
Hampton Facebook:	Municipal Clerk's Offices

**Comments and Questions from the Public:** No comments or questions were offered.

**Adjournment:** Motion by Cm Rega second by Cm Wotanowski to adjourn the 2020 Reorganization Meeting of the Hampton Borough Council. Voice Vote: All ayes, motion carried. Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Linda Leidner, RMC  
Municipal Clerk

Full copies of the approved Resolutions will be attached to the end of these minutes.

# PROCLAMATION

In Recognition and Appreciation of

*Cathy L. Drummond, RMC/CMR*

**WHEREAS,** Borough Clerk Cathy L. Drummond is retiring on January 1, 2020 after providing 29 years of dedicated service to Hampton. The position of Borough Clerk is central to the operation of the Borough and Ms. Drummond's responsibilities are numerous and varied; and

**WHEREAS,** Cathy began her career in Hampton as Acting Clerk in 1987. Cathy's roles changed several times during her many years in the borough. During those years she became proficient in the many duties of the office. Cathy was also responsible for the Water Department Billing, Registrar duties and any other duties within the Borough; and

**WHEREAS,** Cathy was appointed as Municipal Clerk in and received her Registered Municipal Clerk Certification in April 2005; and

**WHEREAS,** Cathy, through her knowledge, lent structure to public meetings, always cognizant of the Open Public Meetings laws and promptly producing meeting minutes with brevity and accuracy, demonstrating neutrality and impartiality; and

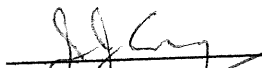
**WHEREAS,** Cathy not only served the residents of Hampton diligently during the day but she was a fully certified member of the Hampton Emergency Squad, a member of the Ladies Auxiliary and Hampton Woman's Club for many years; and


**WHEREAS,** Cathy always greeted the residents with professionalism and kindness, always lending an ear to those that needed someone to listen. Cathy always used both knowledge and life experience to provide the proper guidance for both Borough business and personal need; and

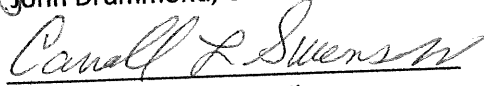
**WHEREAS,** Cathy is a lifetime Hampton resident with knowledge about the Borough of Hampton that is invaluable and irreplaceable; and

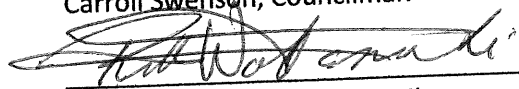
**NOW, THEREFORE, BE IT RESOLVED,** by the Borough Council of the Borough of Hampton, that we do hereby recognize Cathy for her dedication and exemplary service to the residents of the Borough of Hampton and thank her for her selfless work as a Municipal Clerk; and

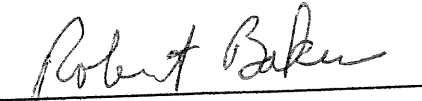
**NOW, THEREFORE, BE IT RESOLVED,** that the Borough Council wishes Cathy good health and happiness as she embarks on this new and exciting chapter of her life as she retires from her position as Hampton Borough's Municipal Clerk.

  
James Cregar, Mayor

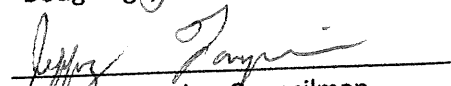
  
John Drummond, Councilman

  
Carroll Swenson, Councilman

  
Robert Wontanowski, Councilman

  
Robert Baker, Deputy Mayor

  
Doug Rega, Councilman

  
Jeffrey Tampier, Councilman

## **TEMPORARY BUDGET RESOLUTION #01-2020**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2020 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2020; and

WHEREAS, the total appropriations in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$970,818.21 for Current, and \$249,450.00 for the Water Utility; and

WHEREAS, 26.25% of the total appropriations in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2019 budget is the sum of \$254,839.78 for Current, and \$65,480.63 for the Water Utility;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

<b><u>DEPARTMENT</u></b>	<b><u>SALARY &amp; WAGES</u></b>	<b><u>OTHER EXPENSE</u></b>
Mayor and Council	\$ 3,000.00	\$ 300.00
Municipal Clerk	26,000.00	10,825.63
Financial Administration	5,500.00	3,000.00
Computerized Data Processing		2,600.00
Revenue Administration	4,000.00	150.00
Tax Assessment	2,600.00	50.00
Legal Services		5,000.00
Engineering Services		2,500.00
Planning Board	1,450.00	500.00
Zoning Officer	1,000.00	50.00
Liability Insurance		30,000.00
Workers Compensation		18,000.00

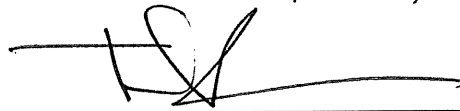


<u>DEPARTMENT</u>	<u>SALARY &amp; WAGES</u>	<u>OTHER EXPENSE</u>
Employee Group Health Ins.		22,978.25
Unemployment Insurance		800.00
Public Safety	1,800.00	600.00
Office of Emergency Mgmt.	375.00	600.00
Streets & Roads	44,300.00	18,466.90
Recycling		500.00
Buildings & Grounds		4,000.00
Vehicle Maintenance		5,500.00
Animal Control		700.00
Parks & Playgrounds		300.00
Celebration Public Events		100.00
Electricity		5,000.00
Street Lighting		3,600.00
Telephone		2,000.00
Water		100.00
Natural Gas		3,594.00
Gasoline		5,000.00
Landfill Costs		9,000.00
Social Security		6,000.00
Municipal Court		3,000.00
<b>TOTALS</b>	<b>\$ 90,025.00</b>	<b>\$ 164,814.78</b>

**Debt Service** **\$ 111,000.00**

<u>DEPARTMENT</u>	<u>SALARY &amp; WAGES</u>	<u>OTHER EXPENSE</u>
Water Utility	\$ 35,000.00	\$ 28,480.63
Social Security		2,000.00
<b>TOTALS</b>	<b>\$ 35,000.00</b>	<b>\$ 30,480.63</b>

**Debt Service (Water Utility)** **\$ 28,000.00**



**Mayor Todd Shaner**

Attest: Linda Leidner  
Linda Leidner, RMC  
Borough Clerk

**BOROUGH OF HAMPTON**

**COUNTY OF HUNTERDON**

**STATE OF NEW JERSEY**

**RESOLUTION NO. 02-2020**

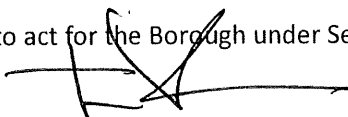
**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Hampton, pursuant to the Open Public Meetings Act as follows:

1. The regular meetings of the Mayor and Borough Council will be held on the Second and fourth Monday of each month at 7:30 p.m. at the Hampton Borough Hall, Main Street and Wells Avenue, Hampton, NJ 08827. The second meeting of each month is subject to cancellation during the months of June through August. Other changes in meeting schedule are marked with a \*.

January 6, 2020 Reorganization

January 6, 2020	January 27, 2020
February 10, 2020	February 24, 2020
March 9, 2020	March 23, 2020
April 13, 2020	April 27, 2020
May 11, 2020	June 15, 2020*
July 13, 2020	August 10, 2020
September 14, 2020	September 28, 2020
October 12, 2020	October 26, 2020
November 16, 2020*	December 14, 2020

2. The Hunterdon Democrat is designated as the official newspaper of the Borough of Hampton. The Courier News and Star Ledger are designated as the newspapers to receive other official notices which may require proper dissemination.
3. Copies of this Resolution will be disseminated in accordance with the Open Public Meetings Act.
4. The Municipal Clerk is authorized to act for the Borough under Section 14 of the Open Public Meetings Act.

  
\_\_\_\_\_  
Todd Shaner, Mayor

Attest: 

Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020

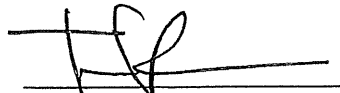
BOROUGH OF HAMPTON

COUNTY OF HUNTERDON


STATE OF NEW JERSEY

RESOLUTION NO. 03-2020

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Hampton, that PNC Bank, TD Bank, Wells Fargo Bank, Unity Bank and the State of New Jersey Cash Management Fund be designated as depositories for the Borough of Hampton in accordance with N.J.S.A.40A:50-14.

  
Todd Shaner, Mayor

Attest:

  
Linda Leidner, RMC  
Municipal Clerk

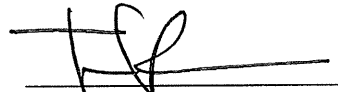
Date of Adoption: January 6, 2020

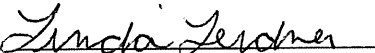
**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION NO. 04-2020**

**BE IT RESOLVED** that the Mayor and Borough Council of the Borough of Hampton, County of Hunterdon, State of New Jersey, pursuant to N.J.S.A. 50:4-67 as amended by Chapter 435, Laws of New Jersey 1979, signed into law on February 12, 1980, hereby fixes the rate of interest to be charged for the non-payment of taxes or assessments on or after the date when they become delinquent at 8% (eight percent) per annum on the first one thousand five hundred (\$1,500.00) dollars of delinquency and 18% (eighteen percent) per annum on any amount in excess of one thousand five hundred dollars of delinquency, effective January 6, 2020.

**BE IT FURTHER RESOLVED**, that notwithstanding the above provision, no interest shall be charged if payment of any installments is made within the 10 (ten) day grace period, the above rate shall run and accrue from the original date of such taxes or assessments.

  
\_\_\_\_\_  
Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020

**BOROUGH OF HAMPTON**

**COUNTY OF HUNTERDON**

**STATE OF NEW JERSEY**

**RESOLUTION NO. 05-2020**

**BE IT RESOLVED** that Robert Vance be and is hereby appointed to serve as the Tax Assessor for the Borough of Hampton, in the County of Hunterdon, in the State of New Jersey for the calendar year 2020, and

**WHEREAS**, Robert Vance is authorized to process corrective appeals on behalf of the Borough of Hampton, and

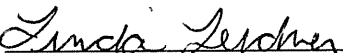
**WHEREAS**, Robert Vance is authorized to sign stipulations to assessment appeals on behalf of the Borough of Hampton, and

**WHEREAS**, Robert Vance is authorized to process farmland rollback petitions on behalf of the Borough of Hampton, and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be sent to the Hunterdon County Board of Taxation.



\_\_\_\_\_  
Todd Shaner, Mayor

Attest: \_\_\_\_\_  
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION NO. 06-2020**

**RESOLUTION AUTHORIZING THE BOROUGH OF HAMPTON TO  
MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$150.00**


**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Borough of Hampton, and

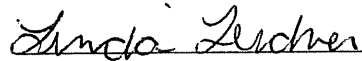
**WHEREAS**, it is the desire of the Mayor and Council that said fund be continued under the direction of the Municipal Clerk;

**NOW, THEREFORE, BE IT RESOLVED**, on this 6<sup>th</sup> day of January 2020, by the Mayor and Council of the Borough of Hampton, County of Hunterdon, State of New Jersey, that the following Petty Cash Fund be established:

**MUNICIPAL CLERK, LINDA LEIDNER, \$150.00**

The Municipal Clerk, having custody of the Fund, must maintain said Fund in accordance with the laws and regulations governing its operation.

  
\_\_\_\_\_  
Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION NO. 07-2020  
RIPARIAN FOREST BUFFER RESTORATION**

WHEREAS, the Borough of Hampton desires to achieve clean water, healthy streams and attain fishable, swimmable waters status for waterways throughout the Borough;

WHEREAS, the threat of shoreline erosion along the Musconetcong River in Hampton can be mitigated by a Riparian Forest Buffer;

WHEREAS, Riparian Forest Buffers provide a variety of aquatic habitat functions and values (e.g., aquatic habitat for fish and other aquatic organisms, moderation of water temperature changes, and detritus for aquatic food webs) and help improve or maintain local water quality;

WHEREAS, the Borough of Hampton implemented the Riparian Forest Buffer at the Hampton Borough Park, Valley Road with financial and technical assistance from North Jersey Resource Conservation & Development (RC&D) Council;

WHEREAS, the governing body of the Borough of Hampton shall follow to the best of their abilities the Riparian Buffer Planting and Management Plan developed for the Hampton Borough Park project established in 2005;

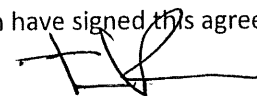
WHEREAS, the governing body resolves that Todd Shaner, Mayor or the successor to the Office of Mayor is authorized (a) to allow DPW time and/or other community resources to implement and maintain a successful riparian buffer (b) the Borough of Hampton governing body shall not permit removal of native vegetation planted as part of the project or allow work with heavy equipment in the buffer area (c) the Borough of Hampton will replace said buffer, or portion thereof, if removed or damaged by the Borough of Hampton;

WHEREAS, the governing body will contact North Jersey Resource Conservation and Development Council if there are any questions or concerns about following the Riparian Buffer Planting and Management Plan for the site;

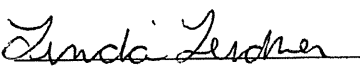
NOW, THEREFORE, BE IT RESOLVED that the Borough of Hampton agrees to act in accordance with the Riparian Buffer Planting and Management Plan outlined by North Jersey Resource Conservation and Development (RC&D) Council.

LET IT BE FURTHER RESOLVED that this Resolution be read every year at the Reorganization of the Borough Council so as not to be forgotten.

IN WITNESS WHEREOF, the Borough of Hampton have signed this agreement this 6<sup>th</sup> day of January 2020.



Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC

Date of Adoption: January 6, 2020

**BOROUGH OF HAMPTON**

**COUNTY OF HUNTERDON**

**STATE OF NEW JERSEY**

**RESOLUTION NO. 08-2020**


**WHEREAS**, the water bills are mailed on a quarterly basis and in order to mail the water bills a check for the cost must be issued to the Postmaster, Borough of Hampton for postage;

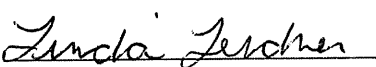
**WHEREAS**, the Hampton Borough Council meets on the second and fourth Monday of each month when the bills are approved for payment and the delay in mailing the water bills will impact the receipts of the Water Company; and

**WHEREAS**, mailing of additional time sensitive information to our residents may be affected by the delay in mailing;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Hampton that the Chief Financial Officer be authorized to issue a check payable to the Postmaster, Borough of Hampton for the amount due for the mailing of the quarterly water bills, or other time sensitive information, and;

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk be authorized to sign said check providing that the voucher for said payment be included on the bill list for approval at the next meeting of the Hampton Borough Council.

  
Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020



**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION 09-2020**


**A RESOLUTION FOR THE BOROUGH OF HAMPTON  
TO SUPPORT AND PARTICIPATE IN THE VOLUNTEER  
TUITION CREDIT PROGRAM (P.L. 1998, C. 145)**

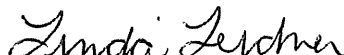
WHEREAS, the Mayor and Borough Council of the Borough of Hampton, in the County of Hunterdon, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Borough of Hampton; and

WHEREAS, the State of New Jersey enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighters and emergency volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Hampton, in the County of Hunterdon, that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is hereby adopted for the volunteer firefighters and emergency medical volunteers in the municipality; and

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under P.L. 1998, c. 145.

  
\_\_\_\_\_  
Todd Shaner, Mayor

Attest:   
\_\_\_\_\_  
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020

**BOROUGH OF HAMPTON**

**RESOLUTION NO. 10-2020**

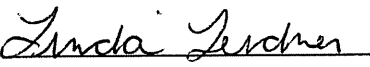
**RESOLUTION FIXING THE DUMPSTER RENTAL FEE FOR 2020**

WHEREAS, the fee for the rental of a six cubic yard dumpster is to be set by resolution each year as per ORDINANCE NO. 6-08 AN ORDINANCE AMENDING SECTION 205-6.1 OF THE CODE OF THE BOROUGH OF HAMPTON ENTITLED "DUMPSTER RENTAL" TO INCREASE THE FEE FOR A SIX CUBIC YARD DUMPSTER TO A RANGE TO BE SET ANUALLY BY RESOLUTION,

NOW, THEREFORE BE IT RESOLVED that the dumpster rental for the year 2020 will be set at \$225.00 effective January 6, 2020.

A handwritten signature in black ink, appearing to read "Todd Shaner", is written over a horizontal line.

Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY  
RESOLUTION NO. 11-2020**

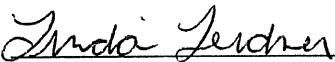
**RESOLUTION FIXING THE FEE FOR STICKERS FOR ADDITIONAL CONTAINERS**

WHEREAS, the fee for stickers for additional containers of trash may be changed by Resolution of the Borough Council of the Borough of Hampton as per Ordinance No. 3-09, Article II, Section 205-6 of the Code of the Borough of Hampton,

NOW, THEREFORE BE IT RESOLVED that the charge per sticker shall be set at \$3.00 per 25 lbs. effective January 6, 2020.

A handwritten signature in black ink, appearing to read 'T. Shaner', is written over a horizontal line.

Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020

Amended

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**RESOLUTION NO. 12-2020**

**RESOLUTION FOR BOROUGH PARK RENTAL FEES**

**WHEREAS**, the Borough of Hampton rents out the Borough Park; and

**WHEREAS**, the Borough of Hampton charges for the use of the park to cover maintenance fees; and

**NOW, THEREFORE, BE IT RESOLVED** the fees will be as follows:

Non-Resident or Organization - **\$475.00**

Non-Resident, Non-Profit Organization (School, Church, etc.) - **\$375.00**

Hampton Resident or Business - **\$275.00**

Hampton Fire Company or Rescue Squad Volunteer - \$100.00

Hampton Non-Profit Organization (Church, Boy Scouts, Girl Scouts) - **\$225.00**

Hampton Fire Company, Hampton Emergency Squad and Hampton Public School – **FREE** (specific to organization, not the individual members of)

HRA, HAS, HBCEF, Woman's Club – **FREE** (specific to the organization, not the individual members of)

\*\*\*Any organization or individual person that will be renting or using the park must provide a security deposit in the amount of **\$300.00** in the form of cash, check or money order to cover the cost of any possible damages to the park. This deposit will be refunded in full as long as the park is left in good condition.

This resolution shall become effective January 6, 2020.

---

Todd Shaner, Mayor

Attest: \_\_\_\_\_  
Linda Leidner, RMC  
Municipal Clerk

To be amended to reflect that

Hampton Fire Company or Rescue Squad Volunteer Park Rental Fee is \$100.00

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**RESOLUTION NO. 12-2020**

**RESOLUTION FOR BOROUGH PARK RENTAL FEES**

**WHEREAS**, the Borough of Hampton rents out the Borough Park; and

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Non-Resident or Organization - **\$475.00**

Non-Resident, Non-Profit Organization (School, Church, etc.) - **\$375.00**

Hampton Resident or Business - **\$275.00**

Hampton Volunteer or Non-Profit Organization (Church, Boy Scouts, Girl Scouts) - **\$225.00**

Hampton Fire Company, Hampton Emergency Squad and Hampton Public School – **FREE** (specific to organization, not the individual members of)

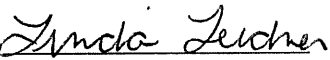
HRA, HAS, HBCEF, Woman's Club – **FREE** (specific to the organization, not the individual members of)

\*\*\*Any organization or individual person that will be renting or using the park must provide a security deposit in the amount of **\$300.00** in the form of cash, check or money order to cover the cost of any possible damages to the park. This deposit will be refunded in full as long as the park is left in good condition.

This resolution shall become effective January 6, 2020.



Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC  
Municipal Clerk

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**RESOLUTION NO. 13-2020**

**RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN  
CONTRACT FOR HAMPTON BOROUGH ENGINEERING SERVICES**

**WHEREAS**, the Hampton Borough Council has a need to acquire professional services as outlined below as a fair and open contract pursuant to the provision of N.J.S.A. 20.5; and

**WHEREAS**, the Hampton Borough Chief Financial Officer has determined and certified in writing that the value of the acquisition may not exceed \$17,500.00; and

**WHEREAS**, the anticipated term of this contract is one (1) year and may be extended as approved by the Hampton Borough Council; and

**WHEREAS**, Maser Consulting completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political party or candidate in Hampton Borough in the previous one (1) year, and that the contract will prohibit the agency from making any portable contribution through the term of the contract; and

**WHEREAS**, sufficient funds are available in the 2020 Temporary Budget and will be made available in the 2020 Municipal Budget for the Borough of Hampton as required in N.J.A.C. 5:30-5.4.

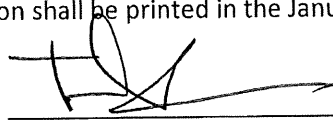
**NOW THEREFORE, BE IT RESOLVED**, that the Hampton Borough Council, County of Hunterdon, in the State of New Jersey, as follows:

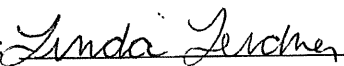
The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with the following firm for the year 2020:

William Burr, P.E. of Maser Consulting P.A. is hereby appointed as the Hampton  
Borough Engineer

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination on Value be placed on file with this resolution; and

**BE IT FUTHER RESOLVED** that notice of this action shall be printed in the January 9, 2020 edition of the Hunterdon Democrat.

  
\_\_\_\_\_  
Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC

Date of Adoption: January 6, 2020

January 6, 2020

**CERTIFICATION OF AVAILABLE FUNDING**

I, Kathleen Olsen, as Chief Financial Officer of the Borough of Hampton, in the County of Hunterdon and the State of New Jersey, do hereby certify to the Mayor and Borough Council that I have reviewed the financial records of the Borough and find there to be sufficient funds in the amount of \$17,500.00 within the Temporary and Current Budget for the following purpose:

**ENGINEERING FEES – MASER CONSULTING**

The available funding has been appropriated under the Current Budget, Engineering Services, Contractual Expenses and has not been previously certified as being available for any purpose other than the aforementioned purpose.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me is willfully false, I am subject to punishment.

KATHLEEN OLSEN  
Chief Financial Officer

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**RESOLUTION NO. 14-2020**

**RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT  
FOR HAMPTON BOROUGH MUNICIPAL AUDITOR FOR YEAR 2020**

**WHEREAS**, the Hampton Borough Council has a need to acquire professional services as outlined below as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Hampton Borough Chief Financial Officer has determined and certified in writing that the value of the acquisition may not exceed \$27,000 and

**WHEREAS**, the anticipated term of this contract is one (1) year and may be extended as approved by the Hampton Borough Council; and

**WHEREAS**, Warren Korecky, Suplee, Clooney & Company has completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political party or candidate in Hampton Borough in the previous one (1) year, and that the contract will prohibit the agency from making any portable contribution through the term of the contract; and

**WHEREAS**, sufficient funds are available in the 2020 Temporary Budget and will be make available in the 2020 Municipal Budget as required in N.J.A.C. 5:30-5.4.

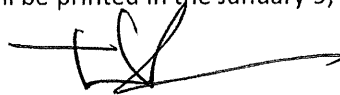
**NOW THEREFORE, BE IT RESOLVED**, that the Hampton Borough Council, in the County of Hunterdon and in the State of New Jersey, as follows:

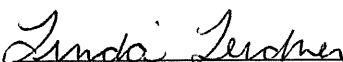
The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with the following firm for the year 2020:

Warren Korecky, Suplee, Clooney & Company is hereby appointed as the Hampton Borough Municipal Auditor

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this action shall be printed in the January 9, 2020 edition of the Hunterdon Democrat.

  
\_\_\_\_\_  
Todd Shaner, Mayor

Attest:   
\_\_\_\_\_  
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020



January 6, 2020

**CERTIFICATION OF AVAILABLE FUNDING**

I, Kathleen Olsen, as Chief Financial Officer of the Borough of Hampton, in the County of Hunterdon and the State of New Jersey, do hereby certify to the Mayor and Borough Council that I have reviewed the financial records of the Borough and find there to be sufficient funds in the amount of \$27,000.00 within the Temporary Current Budget and the Water Utility Budget for the following purpose:

**AUDIT SERVICES - SUPLEE, CLOONEY & CO.**

The available funding has been appropriated under the Current Budget, Audit Services, Other Expenses and The Water Utility Budget, Audit Services, Other Expenses and has not been previously certified as being available for any purpose other than the aforementioned purpose.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me is willfully false, I am subject to punishment.

*Kathleen Olsen*

KATHLEEN OLSEN  
Chief Financial Officer

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**RESOLUTION NO. 15-2020**

**RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT  
FOR HAMPTON BOROUGH BOND COUNSEL FOR YEAR 2020**

**WHEREAS**, the Hampton Borough Council has a need to acquire professional services as outlined below as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A20.4 or 20.5 as appropriate; and

**WHEREAS**, the Hampton Borough Chief Financial Officer has determined and certified in writing that the value of the acquisition may not exceed \$17,500.00; and

**WHEREAS**, the anticipated term of this contract is one (1) year and may be extended as approved by the Hampton Borough Council; and

**WHEREAS**, McManimon, Scotland & Baumann, LLC has completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions or a political party or candidate in Hampton Borough in the previous one (1) year, and that the contact will prohibit the agency from making any portable contribution through the term of the contract; and

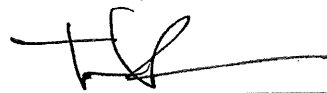
**WHEREAS**, sufficient funds are available in the 2020 Temporary Budget and will be made available in the 2020 Municipal Budget for the Borough of Hampton as required in N.J.A.C. 5:30-5.4.

**NOW THEREFORE, BE IT RESOLVED**, that the Hampton Borough Council, in the County of Hunterdon and in the State of New Jersey, as follows:

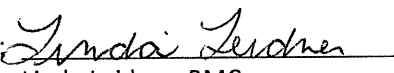
McManimon, Scotland & Baumann, LLC is hereby appointed as the Hampton Borough Bond Counsel for the year 2020

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this action shall be printed in the January 9, 2020 edition of the Hunterdon Democrat.



Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020

January 6, 2020

**CERTIFICATION OF AVAILABLE FUNDING**

I, Kathleen Olsen, as Chief Financial Officer of the Borough of Hampton, in the County of Hunterdon and the State of New Jersey, do hereby certify to the Mayor and Borough Council that I have reviewed the financial records of the Borough and find there to be sufficient funds in the amount of \$17,500.00 within the Temporary Current Budget and the Water Utility Budget for the following purpose:

**BOND COUNSEL - McMANIMON, SCOTLAND AND BAUMANN**

The available funding has been appropriated under the Current Budget, Legal Services, Other Expenses and The Water Utility Budget, Legal Services, Other Expenses and has not been previously certified as being available for any purpose other than the aforementioned purpose.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me is willfully false, I am subject to punishment.

*Kathleen Olsen*

KATHLEEN OLSEN  
Chief Financial Officer

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**RESOLUTION NO. 16-2020**

**RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR  
HAMPTON BOROUGH ATTORNEY FOR YEAR 2020**

**WHEREAS**, the Hampton Borough Council has a need to acquire professional services as outlined below as fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Hampton Borough Chief Financial Officer has determined and certified in writing that the value of the acquisition may not exceed **\$40,000.00**; and

**WHEREAS**, the anticipated term of this contract is one (1) year and may be extended as approved by the Hampton Borough Council; and

**WHEREAS**, Gebhardt & Kiefer, PC & Richard P. Cushing, Esq. completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political party or candidate in Hampton Borough in the previous one (1) year, and that the contract will prohibit the agency from taking any portable contribution through the term of the contract; and


**WHEREAS**, sufficient funds are available in the 2020 Temporary Budget and will be made available in the 2020 Municipal Budget for the Borough of Hampton as required in N.J.A.C. 5:30-5.4.


**RESOLVED NOW THEREFORE, BE IT RESOLVED**, that the Hampton Borough Council, County of Hunterdon in the State of New Jersey, as follows:

Richard Cushing of Gebhardt & Kiefer is hereby appointed as the Hampton Borough Attorney for the year 2020

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with the resolution; and

**BE IT FUTHTER RESOLVED** that notice of this action shall be printed in the January 9, 2020 edition of the Hunterdon Democrat.

  
\_\_\_\_\_  
Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020

January 6, 2020

**CERTIFICATION OF AVAILABLE FUNDING**

I, Kathleen Olsen, as Chief Financial Officer of the Borough of Hampton, in the County of Hunterdon and the State of New Jersey, do hereby certify to the Mayor and Borough Council that I have reviewed the financial records of the Borough and find there to be sufficient funds in the amount of \$40,000.00 within the Temporary and Current Budget for the following purpose:

**LEGAL FEES – GEBHARDT & KIEFER**

The available funding has been appropriated under the Current Budget, Legal Services, Contractual Expenses and has not been previously certified as being available for any purpose other than the aforementioned purpose.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me is willfully false, I am subject to punishment.

*Kathleen Olsen*

KATHLEEN OLSEN  
Chief Financial Officer

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**RESOLUTION NO. 17-2020**

**CANCELING SMALL BALANCES**

**WHEREAS**, the Borough Council of the Borough of Hampton finds and declares that N.J.S.A.40A:5-17.1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars; and

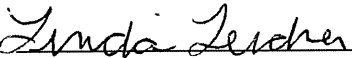
**WHEREAS**, the Borough Council further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars; and

**WHEREAS**, the Borough Council further finds and declares that it is in the best interest of the citizens of the Borough of Hampton for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars in accordance with N.J.S.A.40A:5-17.1;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hampton that Municipal Tax Collector, Diane Laudenbach, is hereby authorized to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars during the calendar year 2020 in accordance with N.J.S.A.40A:5-17.1



\_\_\_\_\_  
Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020

BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY


RESOLUTION NO. 18-2020

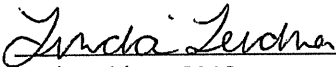
APPOINTMENT OF SANFORD N. GROENDYKE, INC.

T/A GROENDYKE ASSOCIATES AS THE BROKER OF RECORD

**BE IT RESOLVED** by the Hampton Borough Council that Sanford N. Groendyke, Inc. t/a Groendyke Associates is hereby appointed as the Hampton Borough Insurance Broker of Record. Groendyke Associates has completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political or candidate in Hampton Borough in the previous one (1) year, and that they will make no contributions during the year 2020.

**BE IT FURTHER RESOLVED** that this Resolution shall become effective upon the approval of the Council.

  
\_\_\_\_\_  
Todd Shaner, Mayor

Attest:   
\_\_\_\_\_  
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020

**RESOLUTION NO. 19-2020  
STATEWIDE INSURANCE FUND**

**RESOLUTION TO JOIN (RENEW) THE FUND**

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund ("FUND"), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

WHEREAS, Borough of Hampton ("LOCAL UNIT") has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

WHEREAS, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2020** terminating on **January 1, 2023** at 12:01 a.m. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the LOCAL UNIT does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED that the LOCAL UNIT will be afforded the following coverage(s) as marked "Yes":

	<u>YES</u>	<u>NO</u>
Workers' Compensation & Employer's Liability	X	
Comprehensive General Liability	X	
Automobile Liability and Physical Damage	X	
Public Officials and Employment Practices Liability	X	
Property	X	
Inland Marine Boiler and Machinery	X	
Crime-Faithful Performance and Fidelity	X	



**STATEWIDE INSURANCE FUND**  
**RESOLUTION APPOINTING FUND COMMISSIONER**

RESOLUTION NO. 20-2020

WHEREAS, the Borough of Hampton (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Hampton (Local Unit) that John Drummond, Councilman (entity's elected official or employee) is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2020**; and

BE IT FURTHER RESOLVED that Linda Leidner, Municipal Clerk (second elected official or employee) is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2020**; and


BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Name of Entity: Borough of Hampton

ATTEST:

Linda Leidner

Linda Leidner, Municipal Clerk

By: 

Print Name: Todd Shaner

Title: Mayor

This Resolution agreed to the 6<sup>th</sup> day of January, 2020, by a vote of:

6 Affirmative 0 Abstain 0 Negative 0 Absent

**RESOLUTION 21-2020**

**RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT**

**WHEREAS**, the Borough of Hampton (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

**WHEREAS**, the "Fund" has requested its members to appoint individuals or entities to that position; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of "Local Unit", in the County of Hunterdon and State of New Jersey, as follows:

1. Borough of Hampton (Local Unit) hereby appoints John Drummond, Councilman its Risk Management Consultant.
2. The Municipal Clerk, Linda Leidner (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2020 in the form attached hereto.

Name of Entity: Borough of Hampton

Attest:

Linda Leidner  
Linda Leidner, RMC

Todd Shaner  
Todd Shaner, Mayor

**Certification**

I, Linda Leidner, RMC, Clerk of the Borough of Hampton, County of Hunterdon, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on January 6, 2020.

Linda Leidner  
Linda Leidner, RMC

Witness my hand and seal of the

Borough of Hampton

This 6<sup>th</sup> day of January, 2020

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**RESOLUTION NO. 22-2020**

**RESOLUTION AUTHORIZING THE CFO TO PAY REGULAR BILLS FROM  
STAPLES IN ORDER TO AVOID FINANCE CHARGES**

**WHEREAS**, the Borough of Hampton has regular bills that are approved for payment monthly at the regular meetings held by the Hampton Borough Council;

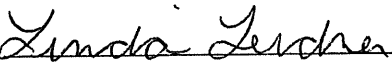
**WHEREAS**, the council meetings are held the second and fourth Monday of each month;

**WHEREAS**, the monthly bills from Staples arrives at a point in the month that if the CFO waits for authorization from council, the payment would be considered late by Staples and finance charges being to accrue;

**THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Hampton, County of Hunterdon and State of New Jersey that the CFO is authorized to pay the regular monthly Staples bill when it is received and the bill will be placed on the subsequent bill list for the next regular Borough Council Meeting.

A handwritten signature in black ink, appearing to read 'Todd Shaner', written over a horizontal line.

Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**RESOLUTION NO. 23-2020**

**WHEREAS**, the people of the Borough of Hampton have shouldered the burden of high property taxes for many years because of limited size and lack of "ratables" in the Borough, and

**WHEREAS**, the property tax is one of the most regressive kinds of tax, severely impacting the Borough's residents regardless of income and in an inequitable and non-uniform manner, and

**WHEREAS**, the Mayor and Council of the Borough of Hampton wish to lessen the burden of the property tax on the people of Hampton by reducing the Borough's dependence on property tax for vital local services, and

**WHEREAS**, the Mayor and Council of the Borough of Hampton support finding alternative funding mechanisms, including more state aid, to fund the Borough's services, and

**WHEREAS**, because the State Legislature has not found a solution to this property tax crisis through many years of discussion and debate, a Constitutional Convention made up of elected delegates from across the State of New Jersey holds the best opportunity to relieve towns like Hampton from the crushing burden of the Property Tax.


**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Hampton, in the County of Hunterdon, in the State of New Jersey, that the New Jersey State Legislature and Governor should strongly support proposals that would provide for a constitutional convention to reform the current system of property taxation which is overly unfair and burdensome to the residents of Hampton.

**LET IT BE FURTHER RESOLVED** that a copy of this Resolution be forwarded to all State Legislators representing the 15<sup>th</sup>, 16<sup>th</sup> and 23<sup>rd</sup> Districts, the Senate President, the Speaker of the General Assembly, and the Governor of the State of New Jersey.

**LET IT BE FURTHER RESOLVED** that this Resolution be updated annually with the bill numbers of any future proposals until such constitutional convention is held to reform the property tax system and be read every year at the Reorganization of the Borough Council so as not to be forgotten.



\_\_\_\_\_  
Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**RESOLUTION NO. 24-2020**

WHEREAS, the Borough of Hampton acquired approximately four acres of land, and

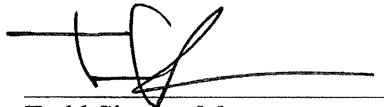
WHEREAS, the Mayor and Borough Council of dedicated this land as a Borough Park, and

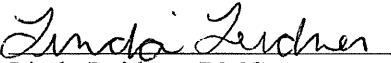
WHEREAS, the Hampton Emergency Squad asked the Mayor and Borough Council of the Borough of Hampton for permission to build a pavilion at the Borough Park, and

WHEREAS, the Emergency Squad, along with financial help from the Borough of Hampton and the Fire Company and volunteer labor from the Fire Company has completed the pavilion.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Hampton, in the County of Hunterdon, State of New Jersey, that on this 6<sup>th</sup> day of January 2020 that the Hampton Emergency Squad be given first choice every year hence to the use of the "Pavilion" at the Borough Park (free of charge). For the Fire Companies help they will be given preferential treatment after the Squad. Any other request will be handled in the standard procedure.

LET IT BE FURTHER RESOLVED that this Resolution be read every year at the Reorganization of the Borough Council so as not to be forgotten.

  
\_\_\_\_\_  
Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020

Governor's Council on Alcoholism and Drug Abuse  
Fiscal Grant Cycle July 2020 - June 2025

**Resolution 25-2020**

**FORM 1B**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough Council of the Borough of Hampton, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon;

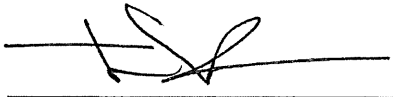
**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Hampton, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Voorhees Municipal Alliance grant for fiscal year 2021 in the amount of:

DEDR	\$ <u>18,206.00</u>
Cash Match	\$ <u>4,551.50</u>
In-Kind	\$ <u>13,654.50</u>

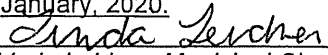
2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
3. The Borough Council further acknowledges that the Hunterdon County Educational Services Commission shall act as Fiscal Agent to all Hunterdon County Municipal Alliance Consortiums to provide a streamlined process for the reimbursement of expenditures.

APPROVED: \_\_\_\_\_

  
Todd Shaner, Mayor/Head of Governing Body

**CERTIFICATION**

I, Linda Leidner, Municipal Clerk of the Borough of Hampton, County of Hunterdon, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 6<sup>th</sup> day of January, 2020.

  
Linda Leidner, Municipal Clerk

mailed + mailed 1/8/2020

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON**

**RESOLUTION NO. 26-2020**

**RESOLUTION APPOINTING LINDA LEIDNER MUNICIPAL CLERK**

WHEREAS, with the retirement of Cathy Drummond, RMC as of January 1, 2020 a vacancy has occurred for the position of Municipal Clerk; and

WHEREAS, N.J.S.A. 40A:9-133 requires that every municipality have a Registered Municipal Clerk appointed by the governing body; and

WHEREAS, Linda Leidner is certified as a Registered Municipal Clerk in accordance with the law of the State of New Jersey; and

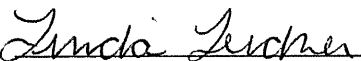
WHEREAS, Linda Leidner was appointed as Deputy Municipal Clerk for a three year term commencing June 10, 2019; and

WHEREAS, the Mayor and Borough Council would like to appoint Linda Leidner as Municipal Clerk; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hampton that Linda Leidner, RMC/CMR, shall be appointed Municipal Clerk for a term of three (3) years in accordance with N.J.S.A. 40A:9-133 commencing January 1, 2020.



Todd Shaner, Mayor

Attest:   
Linda Leidner, Municipal Clerk

Date of Adoption: January 6, 2020

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON**

**RESOLUTION NO. 27-2020**

**RESOLUTION APPOINTING LINDA LEIDNER WATER CLERK**

WHEREAS, with the retirement of Cathy Drummond from the position of Water Clerk as of January 1, 2020 a vacancy has occurred in that position; and

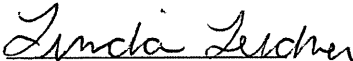
WHEREAS, Linda Leidner was appointed as Assistant Water Clerk as of June 10, 2019, and

THEREFORE, BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Hampton that Linda Leidner shall be appointed Water Clerk effective January 1, 2020.



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Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020



BOROUGH OF HAMPTON  
HUNTERDON COUNTY, NEW JERSEY

RESOLUTION NO. 28-2020

**AUTHORIZING THE MAYOR TO EXECUTE THE 2020  
ANIMAL CONTROL SERVICES CONTRACT WITH WASHINGTON HUMANE  
SOCIETY, d/b/a ST. HUBERT'S ANIMAL WELFARE CENTER**

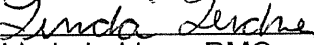
WHEREAS, the Borough of Hampton has had Washington Humane Society, d/b/a St. Hubert's Animal Welfare Center for animal control services in Borough since 2017; and

WHEREAS, the Mayor and Borough Council would like to renew the contract with St. Hubert's in 2020 for animal control services in the Borough;

NOW BE IT RESOLVED by the Hampton borough Council that the Mayor is hereby authorized to execute the following contract between the Borough of Hampton and Washington Humane Society, d/b/a St. Hubert's Animal Welfare Center in the amount of \$3,990.00 to be paid in installments of \$332.50.



\_\_\_\_\_  
Todd Shaner, Mayor

Attest:   
Linda Leidner, RMC  
Municipal Clerk

Date of Adoption: January 6, 2020

**BOROUGH OF HAMPTON**

**RESOLUTION NO. 29-2020**

**A RESOLUTION APPROVING A SHARED SERVICES AGREEMENT AMONG THE TOWNSHIP OF CLINTON AND THE BOROUGH OF HAMPTON FOR SHARED COURT SERVICES.**

**WHEREAS**, pursuant to N.J.S.A. 40A:65-1, et seq., any municipality of the State of New Jersey may contract with any other municipality or municipalities for the joint provision within their several jurisdictions of any service that any party to the agreement is empowered to provide within its own jurisdiction; and

**WHEREAS**, pursuant to N.J.S.A. 2B:12-1(c), two (2) or more municipalities, by ordinance or resolution, may agree to jointly share services for courtrooms, chambers, equipment, supplies, and employees for their municipal courts and agree to appoint the same employees including, but not limited to, municipal judges, court administrators, prosecutors, public defenders and security personnel without establishing a joint municipal court; and

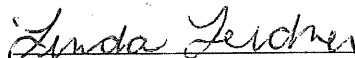
**WHEREAS**, the Township of Clinton ("Township") and the Borough of Hampton ("Hampton") wish to enter into a Shared Services Agreement to establish all obligations in connection with the use of shared court facilities and court staff, provide for shared court sessions and the performance of all Borough court functions; and

**WHEREAS**, the Borough and Township now wish to enter into an agreement for a Shared Court Service beginning on January 1, 2020 and expiring on December 31, 2024.


**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hampton, in the County of Hunterdon, State of New Jersey, as follows:

1. The foregoing recitals are incorporated herein as if set forth in full.
2. The Mayor and Borough Clerk are hereby authorized to execute two (2) copies of the shared services agreement in the form attached hereto as Exhibit "A."
3. The Borough Clerk is hereby directed to forward executed copies of the agreement to the clerk of the Township of Clinton.
4. The Borough Clerk shall send an informational copy of the executed agreement and this resolution to the Director of the Division of Local Government Services in the Department of Community Affairs.
5. This Resolution shall take effect immediately.

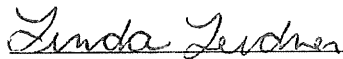
**ATTEST:**

  
Linda Leidner, RMC  
Borough Clerk

**BOROUGH COUNCIL OF THE  
BOROUGH OF HAMPTON**

  
Todd Shaner, Mayor

I, Linda Leidner hereby certify that the foregoing Resolution is a true, complete and accurate copy of a Resolution adopted by the Borough Council of the Borough of Hampton at a meeting held on January 6, 2020.

  
Linda Leidner, RMC  
Borough Clerk

**BOROUGH OF HAMPTON  
COUNTY OF HUNTERDON  
STATE OF NEW JERSEY**

**RESOLUTION NO. 30-2020  
RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND  
OPEN CONTRACT FOR HAMPTON BOROUGH PROFESSIONAL  
PLANNER 2020**

**WHEREAS**, the Hampton Borough Council has a need to acquire professional services as outlined below as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Hampton Borough Chief Financial Officer has determined and certified in writing that the value of the acquisition may not exceed \$17,500.00; and

**WHEREAS**, the anticipated term of this contract is one (1) year and may be extended as approved by the Hampton Borough Council; and

**WHEREAS**, the following agency has completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political or candidate in Hampton Borough in the previous one (1) year, and that the contract will prohibit the agency from making any portable contribution through the term of the contract; and

**WHEREAS**, sufficient funds are available in the 2020 Temporary Budget and will be made available in the 2020 Municipal Budget for the Borough of Hampton as required in N.J.A.C. 5:30-5.4.


**NOW THEREFORE, BE IT RESOLVED**, that the Hampton Borough Council, County of Hunterdon, State of New Jersey, as follows:

The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with the following firm for the year 2020:

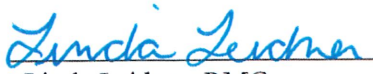
KMA Kyle + McManus Associates, LLC for Professional Planning Services

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this action shall be printed in the January 9, 2020 edition of the Hunterdon Democrat.

  
\_\_\_\_\_  
Todd Shaner, Mayor

Attest:

  
\_\_\_\_\_  
Linda Leidner, RMC  
Municipal Clerk

Date Adopted: January 6, 2020

January 6, 2020

**CERTIFICATION OF AVAILABLE FUNDING**

I, Kathleen Olsen, as Chief Financial Officer of the Borough of Hampton, in the County of Hunterdon and the State of New Jersey, do hereby certify to the Mayor and Borough Council that I have reviewed the financial records of the Borough and find there to be sufficient funds not to exceed \$17, 500.00 within the Temporary and Current Budget for the following purpose:

**PROFESSIONAL PLANNING SERVICES FOR COUNCIL  
AND PLANNING BOARD  
KYLE AND MCMANUS ASSOCIATES, LLC**

The available funding has been appropriated under the Current Budget, and has not been previously certified as being available for any purpose other than the aforementioned purpose.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me is willfully false, I am subject to punishment.

*Kathleen Olsen*

KATHLEEN OLSEN  
Chief Financial Officer

**BOROUGH OF HAMPTON**

**RESOLUTION NO. 31-2020**

**A RESOLUTION APPROVING A MONTH TO MONTH  
AGREEMENT WITH THE BOROUGH OF HAMPTON FOR  
SHARED COURT SERVICES.**

**WHEREAS**, pursuant to N.J.S.A. 40A:65-1, et seq., any municipality of the State of New Jersey may contract with any other municipality or municipalities for the joint provision within their several jurisdictions of any service that any party to the agreement is empowered to provide within its own jurisdiction; and

**WHEREAS**, pursuant to N.J.S.A. 2B:12-1(c), two (2) or more municipalities, by ordinance or resolution, may agree to jointly share services for courtrooms, chambers, equipment, supplies, and employees for their municipal courts and agree to appoint the same employees including, but not limited to, municipal judges, court administrators, prosecutors, public defenders and security personnel without establishing a joint municipal court; and


**WHEREAS**, the Township of Raritan ("Township") and the Borough of Hampton ("Hampton") previously entered into a Shared Services Agreement to establish all obligations in connection with the use of shared court facilities and court staff, provide for shared court sessions and the performance of all Borough court functions which expired on December 31, 2019; and

**WHEREAS**, the Borough and Township now wish to enter into a short term, month to month agreement with the Township beginning on January 1, 2020.


**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Hampton, in the County of Hunterdon, State of New Jersey, as follows:

1. The foregoing recitals are incorporated herein as if set forth in full.
2. The Mayor and Borough Clerk are hereby authorized to execute two (2) copies of the shared services agreement in the form attached hereto as Exhibit "A."
3. The Borough Clerk is hereby directed to forward executed copies of the agreement to the clerk of the Township of Raritan.
4. The Borough Clerk shall send an informational copy of the executed agreement and this resolution to the Director of the Division of Local Government Services in the Department of Community Affairs.
5. This Resolution shall take effect immediately.

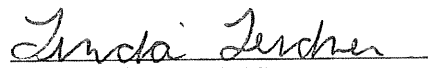
**ATTEST:**

  
Linda Leidner, RMC  
Borough Clerk

**BOROUGH COUNCIL OF THE  
BOROUGH OF HAMPTON**

  
Todd Shaner, Mayor

I, Linda Leidner hereby certify that the foregoing Resolution is a true, complete and accurate copy of a Resolution adopted by the Borough Council of the Borough of Hampton at a meeting held on January 6,, 2020.

  
Linda Leidner, RMC  
Borough Clerk